ISO/TC 154 "Processes, data elements and documents in commerce, industry and administration"
Secretariat: **SAC**
Committee manager: **Zhang Jianfang Mr**

draft agenda of 43rd plenary meeting of ISO/TC 154 in 2024

Document type	Related content	Document date	Expected action
Meeting / Agenda	Meeting: Seongnam-city, Gyeonggi-do, (Korea, Republic of) 21 Oct 2024	2024-09-18	

Description

The 43rd plenary meeting of ISO/TC 154 in 2024 will be held at Hotel Skypark Central Seoul Pangyo (formerly known as Somerset Central Bundang).

Address: 36 Hwangsaeul-ro 311beon-gil, Bundang-gu, Seongnam, Gyeonggi-do, 13590, South Korea.

International Organization for Standardization
Organisation internationale de normalisation
Международная организация по стандартизации

DRAFT AGENDA

Number and title of Committee ISO/TC154 Processes, data elements and documents in commerce, industry and administration	
Secretariat SAC	**Meeting** The 43rd hybrid plenary meeting of ISO/TC154 The hybrid plenary includes three parts: Opening session, WGs report to plenary meeting, and closing session. Meeting dates: 21 and 25 Oct 2024
Host KATS, National Radio Research Agency (RRA) and Telecommunications Technology Association (TTA)	**Place** Venue: Hotel Skypark Central Seoul Pangyo(formerly known as Somerset Central Bundang) Address: 36 Hwangsaeul-ro 311beon-gil, Bundang-gu, Seongnam, Gyeonggi-do, 13590, South Korea 　Zoom meeting ID : 850 446 6562 　Password: TC154 Tel: Click here to enter text.

Additional relevant information on meetings can be found:

- My ISO job
- TMB/SMB Guidance on effective virtual and hybrid meetings
- ISO Helpdesk knowledge base
- ISO/IEC Directives, Part 1, Clause 4 and Annex SK

Please note that the use of ISO Meetings is mandatory. Please remind your committee members that they have to be registered to be able to participate. Once you have circulated the agenda, ensure ISO Meetings is updated accordingly (i.e.: Ticking of the tasks).

The 43rd plenary meeting registration can be found ISO meeting platform via https://sd.iso.org/meetings/140474.

Note: All WGs meetings will be held from 21-24 Oct via hybrid, WG meeting agendas and meeting link were circulated by WGs conveners.
The updated meetings schedule for WGs and 43rd plenary can be found in N1497.
The updated logistical Information for WGs and 43rd plenary can be found in N1496.

Draft Agenda of the 43rd hybrid plenary meeting of ISO/TC 154 in 2024

#	Items	Speaker	N-Doc Number*
1.	Opening of the meeting	chair	
2.	Welcome from host	host	
3.	Roll call of delegates	chair	
4.	Work environment: Presentation on the ISO Code of Ethics and Conduct Direct link to the ISO Code of Ethics and Conduct	chair	N1379
5.	Adoption of the agenda	chair	N1514
6.	Appointment of the resolution drafting committee	chair	
7.	Approval of minutes from previous plenary meeting	chair	N1450
8.	ISO/IEC directives update in 2024	TPM	Nxxxx
9.	Report from ISO/TC 154 management	chair	
	9.1 CM report (Review ballot results since previous plenary meeting, and Status of all items of the portfolio and actions to be taken)	CM	Nxxxx
	9.1.1 CIB ballot		
	9.1.1.1 Result of voting on the revision of ISO 17369(Resolution 2024-01)		N1464
	9.1.1.2 Result of voting on the change of project leader of ISO 23355(Resolution 2024-02)		N1467
	9.1.1.3 Result of voting on the change of development period for ISO 7372(UNTDED) (Resolution 2024-03)		N1474
	9.1.1.4 Result of voting on the change of co-leaders and project title of ISO 5909 (Resolution 2024-04 and 2024-05)		N1475
	9.1.1.5 Result of voting on the nomination of liaison representatives with internal liaisons TC184/SC5 and JTC1/SC31(Resolution 2024-06 and 2024-07)		N1477
	9.1.1.6 Result of voting on the establishment of WG2 and call for WG2 convener candidates (Resolution 2024-08)		N1478
	9.1.1.7 Result of voting on the appointment of co-leaders of ISO/PWI 16356 (Resolution 2024-09)		N1483
	9.1.1.8 Result of voting on the appointment of WG2 convener (Resolution 2024-10)		N1484
	9.1.1.9 Result of voting on the PWI registration for "Guidance of data registration for data utilization" (Resolution 2024-11)		N1491
	9.1.1.10 Result of voting on the cancellation of ISO/TR 19626-3 (Resolution 2024-12)		N1498
	9.1.1.11 Result of voting on establishment of liaison with TC347(Resolution 2024-13)		N1512
	9.1.1.12 Result of voting on Initiating ISO/TR 20180 (Resolution 2024-14)		Nxxxx
	9.1.1.13 Result of voting on the PWI registration for "Digital Product Passport - Part 1: Overview and fundamental principles" (Resolution 2024-15)		Nxxxx
	9.1.2 NP ballot		
	9.1.2.1 Result of voting on the second ISO/NP16320-1		N1454
	9.1.2.2 Result of voting on the first ISO/NP 20195		N1485
	9.1.2.3 Result of voting on the first ISO/NP 20180		N1486
	9.1.2.4 Result of voting on ISO/NP 22132		N1495
	9.1.2.5 Result of voting on ISO/NP 19626-3		Nxxxx

	9.1.3 CD ballot/consultation		
	9.1.3.1 Result of voting on ISO/CD 14533-3		N1487
	9.1.3.2 Result of voting on ISO/CD 5909		Nxxxx
	9.1.4 DIS ballot		
	9.1.4.1 Result of voting on ISO 8601-2:2019/DAmd 1		N1476
	9.1.4.2 Result of voting on ISO/DIS 20197-1		N1482
	9.1.4.3 Result of voting on ISO/DIS 14533-3		Nxxxx
	9.1.5 FDIS ballot		
	9.1.5.1 Result of voting on ISO/FDIS 23355		N1490
	9.1.5.1 Result of voting on ISO/FDIS 20197-1		Nxxxx
	9.1.6 DTR ballot		
	9.1.7 SR results		
	9.1.7.1 Result of SR on ISO/TS 20625:2002 (vers 6)		N1468
	9.1.7.2 Result of SR on ISO 8601-1:2019		N1488
	9.1.7.3 Result of SR on ISO 8601-2:2019		N1489
	9.1.7.4 Result of SR on ISO 9735-1:2002 (Ed 2, vers 4)		N1503
	9.1.7.5 Result of SR on ISO 9735-2:2002 (Ed 2, vers 4)		N1504
	9.1.7.6 Result of SR on ISO 9735-3:2002 (Ed 2, vers 4)		N1505
	9.1.7.7 Result of SR on ISO 9735-4:2002 (Ed 2, vers 4)		N1506
	9.1.7.8 Result of SR on ISO 9735-5:2002 (Ed 2, vers 4)		N1507
	9.1.7.9 Result of SR on ISO 9735-6:2002 (Ed 2, vers 4)		N1508
	9.1.7.10 Result of SR on ISO 9735-7:2002 (Ed 2, vers 4)		N1509
	9.1.7.11 Result of SR on ISO 9735-8:2002 (Ed 2, vers 4)		N1510
	9.1.7.12 Result of SR on ISO 9735-9:2002 (Ed 2, vers 4)		N1511
	9.1.8 Status of all items of the portfolio and actions to be taken • Current work programme and update on target dates for work in progress • Confirmation or withdrawal of items on which no progress has been made (PWI) • ……..		
	9.2 Review of resolutions of the previous plenary meeting Resolution 2023-01 – Resolution 2023-23	Chair	N1441
	9.3 Review of action items from previous plenary meeting	Chair	N1449
	9.4 CAG report	Chair	Nxxxx
9	9.5 AG report	Convener	Nxxxx
10.	Certificates of ISO Excellence Award	Chair	
	Item 1- 10 will be discussed on 21 Oct, item 11- 24 will be discussed on 25 Oct.		

11.	Working Groups reports	chair	
	11.1 JWG1 report	convener	Nxxxx
	11.2 WG2 report	convener	Nxxxx
	11.3 Possible WG4 report	Chair/ convener	Nxxxx
	11.4 WG5 report	convener	Nxxxx
	11.5 WG6 report	convener	Nxxxx
	11.6 WG7 report	convener	Nxxxx
	11.7 JWG9 report	convener	Nxxxx
12.	TC level Project report (ISO/PWI 36100, ISO/ 36200,ISO/NP 22132, ISO/PWI 25320 etc, the projects may be assigned to WG4 or new WG/SG when it is established)	chair	Nxxxx
13.	Other new possible PWI proposal report (cannot fall into the existing (J)WGs)	chair	
	13.1 proposal proposed during the plenary meeting	proposer	Nxxxx
14	Reappointment of (J)WG convenors	chair	
15	Liaison reports	chair	
	15.1 Internal liaisons	Chair	
	15.1.1 Liaison committees to ISO/TC 154 (17) IEC/TC3/SC3D, JTC 1, JTC1/SC31,JTC 1/SC 32, TC 8, TC 37, TC 46, TC 46/SC 11, TC 104, TC 184, TC 184/SC 4, TC 204, TC295, TC 298, TC307, TC321,TC323	liaison officer	Nxxxx
	15.1.2 Liaison committees from ISO/TC 154 (23) IEC/TC3/SC3D, JTC1, JTC1/SC29, JTC1/SC31,JTC1/SC32, JTC1/SC41, TC 8, TC 37, TC 46, TC 46/SC 11, TC 104, TC 184, TC 184/SC 4, ISO/TC184/SC5, TC 204, TC 211, TC 215, TC 295, TC 307, TC315, PC 317,TC321; TC 347	liaison officer	Nxxxx
	15.2 External liaisons	chair	
	15.2.1 A-liaisons (19) AFACT,BIS/BRI, Calconnect, DCSA, EC, ETSI, FIATA, GS1, GSBN,IETF, IMO, IPCSA, ITU, OAGi, OASIS, UIC, UNCTAD, UNECE,UPU	liaison officer	Nxxxx
	15.2.2 B-liaisons (3) UN, WCO,WIPO		
16	Strategic issues / Review Strategic Business Plan	chair	Nxxxx
17	Term of Reference (ToR) of CAG	chair	Nxxxx
18	Issue with ebMoU/Management Group	chair	
19	Communication (updating of Committee website (if any), Press -releases on publication, etc.)	chair	
20	National body report (if any)	chair	Nxxxx
21	Dates and locations for the next plenary meeting	chair	
22	Any other business	chair	
23	Approval of resolutions	chair	Nxxxx
24	Closure of the meeting	chair	