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## Preparation phase of the project

# Improving the energy efficiency of the global building supply chain industry and its products to deliver high performance buildings

## Validation Workshop

Tbilisi, Georgia

Big Conference Hall, Art House, 18 Lado Gudiashvili St.

22 November 2023, 09:30-17:40 Tbilisi time (06:30-14:40 CET)

Virtual platform/Zoom link: <https://theuniversalconsulting-ge.zoom.us/j/81491170507>

Meeting ID: 814 9117 0507

### Workshop Co-organizers

United Nations Economic Commission for Europe (UNECE)

United Nations Development Programme (UNDP) Office in Georgia

### Beneficiary countries

Armenia, Georgia, Kyrgyzstan, Republic of Moldova, Tajikistan, Ukraine, and Uzbekistan

### Background

The project “Improving the energy efficiency of the global building supply chain industry and its products to deliver high performance buildings” supported by the International Climate Initiative (IKI) Germany, aims to develop a strong foundation of proven best practice methods and focused technical capacity that beneficiary countries can build upon to improve building energy performance and reduce embodied carbon and energy to support their development and achievement of enhanced Nationally Determined Contributions (NDC) targets.

Emphasizing scalability and replication, the project will focus specifically on improving the effectiveness of the building sector supply chain to improve the complete lifecycle performance of buildings. By focusing on the building sector supply chain, the project will address the embodied energy and carbon of buildings and ensure that buildings’ operational components are designed and installed to operate optimally. A core element of the project will be to engage actively with the beneficiary countries to develop their relevant public and private sector capacities to ensure the long-term replication and upscaling of the project activities.

This multi-year project implies a six-month preparation phase, the objective of which is to develop a complete project document with accompanying materials that outlines concrete, result-oriented activities of all stakeholders, takes account of national circumstances of the beneficiary countries, and responds to their needs in an effective manner while remaining consistent in terms of common outputs and outcomes, and ensures alignment across the board on the project log-frame.

UNECE is the lead agency for implementation of the project and its preparation phase and is in charge of the overall coordination of implementation of the preparation phase across all activities and all Implementing Partners. The Implementing Partners for the preparation phase comprise UNDP offices in seven beneficiary countries, United Nations Economic and Social Commission for Asia and the Pacific (UNESCAP) and the United Nations Environment Programme (UNEP). The Implementing Partners for the full project additionally include UNEP-CCC (Climate Change Centre), Green Building Alliance (GBA), Institute for Energy Efficiency in Production (EEP), and Passive House Institute (PHI).

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## PROVISIONAL AGENDA

Time	Agenda item	Speaker
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09:30-10:00	Registration and coffee	
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Moderator:

**Mr. Oleg Dzioubinski**  
Regional Adviser, UNECE

10:00-10:20	Welcome and introductions		<p><b>Mr. Dario Liguti</b> Director, Sustainable Energy Division, UNECE</p> <p><b>Mr. Vakhtang Tsintsadze</b> Deputy Minister, Ministry of Economy and Sustainable Development of Georgia</p> <p><b>Ms. Nadja Hedler</b> Desk Officer, Division VD1 Development policy, agricultural policy, United Nations, international development banks, Federal Ministry for Economic Affairs and Climate Action (BMWK)</p> <p><b>Embassy of the Federal Republic of Germany</b></p> <p>---TBD---</p> <p><b>Mr. Douglas Webb</b> UNDP Resident Representative a.i. in Georgia</p>
10:20-11:00	Project Overview	Presentation on the overall project background, goals, desired outcomes, and potential impact in the beneficiary countries.	<b>Mr. Igor Litvinyuk</b> Programme Officer, Energy Efficiency, UNECE
		Presentation on the draft project proposal – objectives, outcomes, timeline, milestones, deliverables, and budget.	<b>Mr. Aleksandar Dukovski</b> <b>Mr. Matija Vajdic</b> Project Consultants, UNECE
11:00-12:30	State of affairs (baseline situation) in each beneficiary country	National circumstances in the project beneficiary countries and assessment of the existing needs.	Representatives of UNDP Offices in beneficiary countries (60 min)
			Representatives of the beneficiary countries (30 min)
12:30-13:00	Coffee break (networking)		

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Time	Agenda item	Speaker
13:00 14:00	State of affairs (baseline situation) in the beneficiary countries and regional perspectives	Representatives of UNECE, UNESCAP, UNEP, UNEP-CCC, GBA, EEP, PHI
14:00- 15:00	Lunch break	

Moderator:

**Mr. Igor Litvinyuk**

Programme Officer, Energy Efficiency, UNECE

15:00 17:10	Project Management and Governance	Roles and responsibilities of each implementing partner in implementation of the main phase of the project	<p><b>Mr. Aleksandar Dukovski</b> <b>Mr. Matija Vajdic</b> Project Consultants, UNECE</p> <p>Representatives of UNECE, UNDP Offices in beneficiary countries, UNESCAP, UNEP, UNEP-CCC, GBA, EEP, PHI</p> <p><b>Representatives of IKI</b> (60 min)</p>
	Open discussion	Coordination among the partners, and overview of the project structure and outcomes	<p>Moderator: <b>Mr. Aleksandar Dukovski</b> Project Consultant, UNECE</p> <p>All participants (30 min)</p>
	Financial and Administrative Matters	Budget allocations and reporting requirements, risk management	Representatives of IKI and UNECE (15 min)
		Progress reporting, coordination, monitoring mechanisms, external communications	Representatives of IKI and UNECE (15 min)
	Evaluation of the Project	Brief information on accompanying evaluation	Representatives of Syspons (evaluation company) (10 min)
17:10- 17:40	Next Steps and Action Plan	Recap of the key discussion points and decisions made during the meeting: project scope, individual approaches, etc.	<p><b>Mr. Aleksandar Dukovski</b> <b>Mr. Matija Vajdic</b> Project Consultants, UNECE</p>

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Time	Agenda item	Speaker
	Agreement on next steps and timeline for follow-up actions, including immediate actions and responsibilities	
	Closing and Final Remarks	<b>Mr. Dario Liguti</b> Director, Sustainable Energy Division, UNECE