

**Economic and Social Council**Distr.: General
7 November 2018

English only

Economic Commission for Europe**World Health Organization
Regional Office for Europe**High-level Meeting on Transport, Health
and Environment**Steering Committee on Transport, Health
and Environment Pan-European Programme****Fifteenth session**

Geneva, 12–14 December 2018

Item 8 (d) of the provisional agenda

**Managing the Transport, Health and Environment
Pan-European Programme: Financial matters****Status of the Transport, Health and Environment
Pan-European Programme Trust Fund****Note by the secretariat*****I. Introduction**

1. The Transport, Health and Environment Pan-European Programme (THE PEP) secretariat provides the below information on the use of financial resources that were available in 2017 and 2018 to the United Nations Economic Commission for Europe (ECE) and the World Health Organization Regional Office for Europe (WHO/Europe) secretariats. Detailed information for 2016 and 2017 has been made available in document ECE/AC.21/SC/2017/5–EUPCR1612201/4.4/SC15/5.

2. This note does not include the in-kind contributions provided by several member States and other stakeholders to the implementation of THE PEP programme of work, in terms of expert time, mobilization of technical expertise, hosting of meetings and workshops, engagement of consultants and participation in and support to the work of THE PEP Partnerships, relay-race workshops and Academy. Synergies with relevant projects, such as PASTA (Physical Activity through Sustainable Transport Approaches), supported by the European Commission as part of the Seventh Framework Programme of Research, which

* This document was not formally edited due to resources constraints.

contributed to the further development of the Health Economic Assessment Tool for cycling and walking, and the International Cycling Conference held in Mannheim, Germany, in September 2017 are also not quantified. These contributions are of paramount importance to advance the implementation of THE PEP programme of work and are gratefully acknowledged. Finally, this note also excludes the corporate resources made available by the ECE and WHO to support the cost of salaries of the joint secretariat of THE PEP and provide conference services.

II. Financial resources received and used by the United Nations Economic Commission for Europe and the World Health Organization Regional Office for Europe

A. United Nations Economic Commission for Europe summary of contributions and expenditures for 2017 and estimates for 2018 (as of 30 September 2018)

<i>Contributions 2017 (USD)</i>			
Switzerland	16 January 2017	CHF 30 000	29 268
France	21 February 2017	EUR 40 000	42 689
Austria	19 May 2017	EUR 40 000	43 431
Switzerland	08 December 2017	CHF 20 000	20 325
Austria	21 December 2017	EUR 40 000	47 393
Total contributions in 2017			183 107
Other income (Exchange rate etc.)			4 600
Total income in 2017			187 707
Total available in 2017			428 462 (a)
<i>Expenditures 2017 (USD)</i>			
Total direct expenditures in 2017			73 715
13 % Programme support cost			9 583
Total expenditures for 2017			83 298 (b)
Total unencumbered net fund balance as of 31.12.2017 (a)-(b)			345 164 (c)
<i>Contributions 2018 (USD)</i>			
Russian Federation*	14 January 2018	USD 75 710	75 710
Switzerland	31 October 2018	USD 10 000	10 000
Total contributions in 2018			85 710 (d)
<i>Expected expenditures 2018 (USD) (estimates)</i>			
Staff and personnel costs – International Consultants fees/Institutional Consultants fees/national consultants and Consultants travel/Individual Contractors			60 000
Contractual Services			3 550
Operating and Other Direct Costs			4 000
Equipment, Vehicles and Furniture			1 000
Grants out to end beneficiaries			35 000

Travel	60 000
Total expected expenditures	163 550
13 % Programme Support Costs	21 262
Total expected expenditures for 2018	184 812 (e)
Expected balance at 31.12.2018 (c)+(d)-(e)	246 062

*Contribution for 2018 for THE PEP but not in THE PEP Trust Fund

B. World Health Organization Regional Office for Europe summary of contributions and expenditures for 2017 and estimates for 2018 (as of 20 November 2018)

Contributions 2017 (USD)

Serbia	June 2017	EUR 5 000	5 599
Austria	June 2017	EUR 40 000	43 760
France	November 2017	EUR 10 000	11 614
Norway	November 2017	NOK 299 951	36 696
Total contributions in 2017			97 669
Balance on 31 December 2016			124 031
Total available in 2017			221 700 (a)

Expenditures 2017 (USD)

Travel of staff (relay race workshop, side events, statutory meetings)	10 571
Meeting participants and experts (statutory meetings, relay race workshop, side event)	3 631
Meeting costs (workshops, Bureau, Steering Committee 15, pedometers for youth) ¹	6 789
Consultant	42 121
Total direct expenditures for 2017	63 112
13 % Programme Support Costs on direct expenditures	8 205
Total expenditures for 2017	71 317 (b)
Total unencumbered net fund balance as of 31.12.2016 (a)-(b)	150 383 (c)

Contributions 2018 (USD)

Serbia	March 2018	EUR 5 000	5 570
Austria	January 2018	EUR 40 000	43 701
France	October 2018	EUR 10 000	11 567
Norway	October 2018	NOK 200 000	23 800
Total contributions in 2018			84 638 (d)
Total available in 2018 (c)+(d)			235 021

¹ This does not include the synergy with the EU-DG Research project PASTA on the occasion of the International Cycling Conference in Mannheim, Germany, 19-21 September 2017.

Expected expenditures 2018 (USD) (estimates)

Travel of staff (statutory meetings, conferences, Partnership meetings, workshops)	14 094
Travel of meeting participants and experts (statutory meetings, workshops, EHTF Bonn, side events, Masterplan consultation)	16 518
Meeting costs (workshops, Bureau, SC 16, RC 68)	5 783
Consultants and staff	47 597
Publications (THE PEP and SDGs)	9 600
Total direct expected expenditures for 2018	93 592
13 % Programme Support Costs	12 167
Total expected expenditures for 2018	105 759 (e)
Expected balance at 31.12.2016 (c)+(d)-(e)	129 262

III. Guidelines for the transfer of contributions to the Transport, Health and Environment Pan-European Programme

3. The secretariat provides bank information for the transfer of contributions to UNECE and WHO/Europe to ensure the effective implementation of the work plan of THE PEP and the adequate participation of experts from countries of Eastern Europe, Caucasus and Central Asia (EECCA) in its meetings. Contributions should be transmitted to the UNECE THE PEP Trust Fund and/or to WHO/Europe.

4. For administrative reasons, funds for personnel and IT infrastructure for THE PEP Clearing House should be made available to the UNECE Trust Fund, while support for additional services to be provided by the Clearing House can be made available to either organization. In general, resources made available through the UNECE Trust Fund would mainly support activities that have a strong transport and environment component. Funds promoting primarily health-related objectives could be directed to WHO/Europe.
