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**Economic Commission for Europe****World Health Organization  
Regional Office for Europe**High-level Meeting on Transport, Health  
and Environment**Steering Committee on Transport, Health  
and Environment Pan-European Programme****Fourteenth session**

Geneva, 7–9 November 2016

Item 8 (d) of the provisional agenda

**Managing THE PEP: Financial matters****Status of THE PEP Trust Fund****Note by THE PEP secretariat****I. Introduction**

1. THE PEP secretariat provides below information on the use of financial resources available in 2015 and 2016 with the UNECE and the WHO/Europe secretariats. Detailed information for 2014 and 2015 has been made available in document ECE/AC.21/SC/2015/5-EUDCE1206040/1.9/SC13/5.

2. This note does not include the in-kind contributions provided by several Member States and Partners to the implementation of THE PEP programme of work, in terms of person-time; mobilization of technical expertise, hosting of meetings and workshops, engagement of consultants. It also does not include the corporate resources made available by the UNECE and WHO to support the cost of salaries of the joint Secretariat of THE PEP.

## II. Financial resources received and used by UNECE and WHO/Europe

### A. UNECE Summary of contributions and expenditures for 2015 and estimates for 2016 (as of 30 September 2016)

<i>Contributions 2015 (USD)</i>			
Switzerland	14 January 2015	CHF 30,000	30,395
Austria	29 May 2015	EUR 40,000	44,248
<b>Total contributions in 2015</b>			<b>74,643</b>
<b>Total available in 2015</b>			<b>216,913 (a)</b>
<i>Expenditures 2015 (USD)</i>			
<b>Total direct expenditures in 2015</b>			<b>10,785</b>
13 % Programme support cost			1,402
<b>Total expenditures for 2015</b>			<b>12,187 (b)</b>
<b>Total unencumbered net fund balance as of 31.12.2015 (a) – (b)</b>			<b>204,725 (c)</b>
<i>Contributions 2016 (USD)</i>			
Switzerland	14 January 2016	CHF 25,000	25,227
Switzerland	18 January 2016	CHF 30,000	29,762
Austria	1 June 2016	EUR 2,500	2,834
Austria	12 July 2016	EUR 40,000	44,248
<b>Total contributions in 2016</b>			<b>102,071 (d)</b>
<i>Expected expenditures 2016 (USD) (estimates)</i>			
Staff and personnel costs - International Consultants fees/Institutional Consultants fees/national consultants and Consultants travel/Individual Contractors			87,750
Contractual Services			6,000
Operating and Other Direct Costs			4,000
Equipment Vehicles and Furniture (Acquisition of IT Equipment Hardware and software packages)			5,000
Travel			50,000
<b>Total expected expenditures</b>			<b>152,750</b>
13 % Programme Support Costs			19,858
15% Operating Reserve			<b>22,913</b>
<b>Total expected expenditures for 2016</b>			<b>195,520 (e)</b>
<b>Expected balance at 31.12.2016 (c)+(d)-(e)</b>			<b>111,276</b>

**B. WHO/Europe Summary of contributions and expenditures for 2015 and estimates for 2016 (as of 27 October 2016)**

<i>Contributions 2015 (USD)</i>			
Switzerland	June 2015	CHF 9,843	9,879
France	July 2015	EUR 20,000	21,738
Austria	October 2015	EUR 20,000	24,875
Norway	December 2015	NOK 200,000	23,390
<b>Total contributions in 2015</b>			<b>98,483</b>
<b>Total available in 2015</b>			<b>185,908 (a)</b>
<i>Expenditures 2015 (USD)</i>			
Travel of staff (Relay race workshop, PJGHT meeting, statutory meetings)			13,250
Meeting participants and experts (Relay race workshops, statutory meetings)			28,366
Meeting costs (workshops, Bureau, Steering Committee 13)			883
Consultant			1,687
Publications			7,253
Other costs (shipping and general operating costs)			2,848
<b>Total direct expenditures for 2015</b>			<b>54,287</b>
13 % Programme Support Costs on received contributions			12,803
<b>Total expenditures for 2015</b>			<b>67,090 (b)</b>
<b>Total unencumbered net fund balance as of 31.12.2015 (a) – (b)</b>			<b>118,818 (c)</b>
<i>Contributions 2016 (USD)</i>			
Serbia	January 2016	EUR 5,000	5,470
France	August 2016	EUR 20,000	22,100
Austria	August 2016	EUR 40,000	43,760
Switzerland	August 2016	CHF 10,000	10,200
<b>Total contributions in 2016</b>			<b>81,530 (d)</b>
<i>Expected expenditures 2016 (USD) (estimates)</i>			
Travel of staff (statutory meetings, relay race workshops)			13,236
Travel of meeting participants and experts (statutory meetings, 4HLM, relay race workshop)			11,563
Meeting costs (workshops, Bureau, Steering Committee)			1,625
Consultants and staff			62,436
Publications			2,825
Other costs (shipping and general operating costs)			
<b>Total direct expected expenditures for 2016</b>			<b>91,685</b>
13 % Programme Support Costs on received contributions			10,599
<b>Total expected expenditures for 2016</b>			<b>102,284 (e)</b>
<b>Expected balance at 31.12.2016 (c)+(d)-(e)</b>			<b>98,064</b>

### **III. Guidelines for the transfer of contributions to THE PEP**

3. The secretariat provides bank information for the transfer of contributions to UNECE and WHO/Europe to ensure the effective implementation of the work plan of THE PEP and the adequate participation of experts from EECCA countries in its meetings. Contributions should be transmitted to the UNECE THE PEP Trust Fund and/or to WHO/Europe.

4. For administrative reasons, funds for personnel and IT infrastructure for THE PEP Clearing House should be made available to the UNECE Trust Fund, while support for additional services to be provided by the Clearing House can be made available to either organization. In general, resources made available through the UNECE Trust Fund would mainly support activities that have a strong transport and environment component. Funds promoting primarily health-related objectives could be directed to WHO/Europe.

## UNECE Trust Fund

### **Euro**

Account Name: UN Geneva General Fund  
Account currency: EUR  
Account Number: 240-FP100381.0  
IBAN Number: CH85 0024 0240 FP10 0381 0  
Bank Name: UBS AG  
Bank Address: Rue du Rhône 8, 1211 Genève 2, Switzerland  
Bank Number: 240  
Bank Swift Code: UBSW CH ZH 80A  
**Reference: Credit: ECE/E126/PEP**

### **Swiss Franc**

Account number: 240-C0590160.0  
Account currency: CHF  
Account name: UN Geneva General Fund  
Bank name: UBS AG  
Bank address: Rue du Rhône 8, Case Postale 2600, CH-1211 Geneva 2, Switzerland  
Bank clearing code: 240  
Bank Swift code: UBSW CH ZH 80A  
IBAN number: CH92 0024 0240 C059 0160 0  
**Reference: Credit: ECE/E126/PEP**

### **US Dollar**

Account number: 485001802  
Account currency: USD  
Account name: UNOG General Fund  
Bank name: JP Morgan Chase  
Bank address: 277 Park Avenue, 23rd Floor, New York, NY 10172, USA  
Bank number: (ABA) 021000021  
IBAN number: Not applicable  
Bank Swift code: CHAS US 33  
**Reference: Credit: ECE/E126/PEP**

## WHO Bank Accounts

The bank account to be used depends on the currency of the donation:

### USD deposits

Account number: 240-C0169920.3  
Bank name: UBS AG  
Bank Address: Case Postale 2600, CH-1211 Geneva 2, Switzerland  
SWIFT: UBSWCHZH80A  
IBAN: CH3100240240C01699203  
Reference: EU/PCR/CEH/THEPEP

### EUR deposits

Account number: 240-C0169920.1  
Bank name: UBS AG  
Bank Address: Case Postale 2600, CH-1211 Geneva 2, Switzerland  
SWIFT: UBSWCHZH80A  
IBAN: CH8500240240C01699201  
Reference: EU/PCR/CEH/THEPEP

### GBP deposits

Account number: 240-C0158200.3  
Bank name: UBS AG  
Bank Address: Case Postale 2600, CH-1211 Geneva 2, Switzerland  
SWIFT: UBSWCHZH80A  
IBAN: CH9700240240C01582003  
Reference: EU/PCR/CEH/THEPEP

### CHF deposits

Account number: 240-C0158200.0  
Bank name: UBS AG  
Bank Address: Case Postale 2600, CH-1211 Geneva 2, Switzerland  
SWIFT: UBSWCHZH80A  
IBAN: CH8100240240C01582000  
Reference: EU/PCR/CEH/THEPEP

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