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Item 3 (b) (ii) of the provisional agenda

Activities and administration of the TIR Executive Board:

**Administration of the TIR Executive Board
and the TIR secretariat**

Interim financial statement for the year 2021

Note by the secretariat

I. Introduction and background

1. The present document is submitted pursuant to Annex 8, Article 11, paragraph 4 of the Customs Convention on the International Transport of Goods under Cover of TIR Carnets (TIR Convention), 1975, which stipulates that the TIR Executive Board (TIRExB) “shall report on its activities to the Administrative Committee at least once a year or at the request of the Administrative Committee.”
2. The budget for the operation of TIRExB and the TIR secretariat for the year 2021 amounted to United States dollars 1,724,860 (i.e., cost plan US\$ 1,526,425 plus 13 per cent programme support costs US\$ 198,435).
3. The TIR Secretary presents below a detailed report on the financial situation of TIRExB and the TIR secretariat as at 30 June 2021.
4. A complete financial report for the year 2021 will be prepared for approval by the Administrative Committee at its forthcoming session in 2022. The budget and cost plan for the operation of the TIRExB and the TIR secretariat for the year 2021, as approved by the Administrative Committee on 15 October 2020 (ECE/TRANS/WP.30/AC.2/149, para. 18), are contained in document ECE/TRANS/WP.30/AC.2/2020/17.
5. The Administrative Committee may wish to take note of the present status report for 2021.

II. Interim financial statement (2021)

"Transports Internationaux Routiers – TIR" Trust Fund

(Status report as at 30 June 2021 (in US\$))

| <i>Object of expenditure</i> | <i>2021</i> | | <i>Balance</i> |
|---|------------------------|----------------------------|------------------|
| | <i>released budget</i> | <i>Expenditures</i> | |
| Staff and personnel costs | 1 290 000 | 613 499 | 676 501 |
| Travel (official travel of staff, travel of meeting participants) | 74 425 | -369 | 74 794 |
| Operating and other direct costs (e.g. rental of premises, staff training, communication costs, hospitality etc.) | 67 000 | -4 998 | 71 998 |
| Contractual services | 70 000 | 1 400 | 68 600 |
| Supplies, commodities and materials | 10 000 | 0 | 10 000 |
| Equipment, vehicles and furniture | 15 000 | -1 095 | 16 095 |
| Sub-Total | 1 526 425 | 608 437 | 917 988 |
| Programme Support at 13% | 198 435 | 75 978 | 122 457 |
| Total | 1 724 860 | 684 415¹ | 1 040 445 |

Specification of expenditures (as at 30 June 2021)

Staff and personnel costs

The TIR secretariat consists of five experts on fixed-term appointments and two general service personnel for secretarial support. No costs occurred so far for consultants.

Travel (official travel of staff, travel of meeting participants)

No travels occurred during this period.

Operating and other direct costs (e.g. rental of premises, staff training, communication costs, hospitality etc.)

No costs incurred yet.

Contractual services

Costs incurred for information technology (IT) services.

Supplies, commodities and materials

No costs incurred yet.

Equipment, vehicles and furniture

No costs incurred yet.

¹ Slight variances may appear due to ad hoc adjustments in the UMOJA system.