

CONFERENCE OF EUROPEAN STATISTICIANS

Joint ECE/UNDP Workshop on  
Gender Statistics for Policy Monitoring and Benchmarking  
(Orvieto, Italy, 9-10 October 2000) and

Work Session on Gender Statistics  
(Orvieto, Italy, 11-13 October 2000)

INFORMATION NOTICE

**I. TIME AND PLACE OF THE MEETINGS**

At the invitation of the National Institute of Statistics of Italy (ISTAT), a Workshop on Gender Statistics for Policy Monitoring and Benchmarking and a Work Session on Gender Statistics will be held in Orvieto, Italy. The Workshop will start at 9 a.m. on Monday, 9 October and is scheduled to finish on Tuesday, 10 October at 6 p.m. The Work Session on Gender Statistics, scheduled for 11-13 October, will start at 10 a.m. on Wednesday 11 October and finish on Friday 13 October at 4 p.m. The place of both meetings will be: Palazzo del Capitano del Popolo, Piazza del Capitano del Popolo, Orvieto.

**II. MEETING PROGRAMMES**

The programme for the Work Session is given in Annex I, and the programme for the Workshop is shown in Annex II. The Work Session is held within the Conference of European Statisticians' work programme and is aimed at all national statistical offices in the ECE Region. The Workshop, which is jointly sponsored by ECE and UNDP's Regional Bureau for Europe and the CIS, is primarily organised for the benefit of transition economies, but representatives of other countries are strongly encouraged to participate and share their experiences.

**III. WORKING LANGUAGE**

The workshop and work session will be conducted in English with interpretation into Russian, the reports, however, will not be translated and should therefore, if possible, be submitted in English.

**IV. HOTEL RESERVATION**

The following rates have been arranged for participants:

<b>Hotel</b>	<b>Single Room</b>	<b>Double Room (for one person)</b>	<b>Double Room (for two people)</b>
Aquila Bianca	----	£ 130.000 (\$ 62)	£ 150.000 (\$ 71)
Valentino	£ 90.000 (\$ 43)	£ 120.000 (\$ 57)	£ 145.000 (\$ 69)
Corso	£ 90.000 (\$ 43)	£ 90.000 (\$ 43)	£ 140.000 (\$ 66)

Prices are in Italian lire and include breakfast and taxes. Prices in US dollars and subject to changes in the exchange rates. Please indicate your choice on the Meeting and Hotel Registration Form in Annex III.

**NOTE: Participants are advised to book accommodation as early as possible.**

## **V. ORGANISERS OF THE MEETING**

All queries to the **local** organisers should be addressed to:  
Contact persons: *Cristina Freguja (Tel +390659524590) or  
Salvatore Allegra (Tel +390659524600)*

E-Mail: *Freguja@istat.it  
Allegra@istat.it*

*Fax +39065430987*

Queries concerning the **professional contents** of the two meetings should be addressed to Lene.Mikkelsen, either by e-mail at [lene.mikkelsen@unece.org](mailto:lene.mikkelsen@unece.org) or by fax +41 229170040 or by phone: +41 229174113

## **VI. TRANSPORT INFORMATION**

Train connections between Rome (Fiumicino Airport) and Orvieto

There are direct trains every 30 minutes from the train station of the Fiumicino Airport to Roma Termini (the central rail station). The travel takes 30 minutes and costs 16.000 Italian lire (approximately 8 US dollars).

The travel from Roma Termini to Orvieto takes approximately 1 hour and 15 minutes. The ticket costs between 12.500 and 17.100 Italian lire (approximately between 6 and 8 US dollars) depending on the train.

The timetable below of the trains connecting Roma Termini and Orvieto is given for reference but is subject to changes, therefore participants are invited to consult the official timetable on the website of Italian Railways at: <http://www.fs-on-line.com>

from ROMA-TERMINI to ORVIETO:

6:12; 8:12; 10:12; 12:12; 14:02; 14:12; 16:12; 8:12; 19:07; 20:12; 21:05; 22:35

from ORVIETO to ROMA-TERMINI:

6:15; 6.49; 8:23; 9:01; 10:27; 12:00; 12:27; 14:27; 15:57; 16:27; 18:27; 20:27;  
22:27

In Orvieto, a cable car (in Italian "funicolare") leaves every 15 minutes from the square of the railway station to the city. A bus service leaves from the arrival of the cable car and takes you in a few minutes to the centre of Orvieto, where all hotels are located. A single ticket can be bought at the cost of 1.600 Italian lire (approximately one US dollar) which includes both the cable car and the bus.

## **VII. VISA INFORMATION**

Persons requiring an entry visa should obtain this from the diplomatic representation of Italy in their country of residence as early as possible. Visa applications should refer to the United Nations Economic Commission for Europe and the **Workshop on Gender Statistics for Policy Monitoring and Benchmarking, Orvieto, 9-10 October, 2000 and/or the Work Session on Gender Statistics, Orvieto, 11-13 October, 2000**.

## ANNEX I

### MEETING PROGRAMME

#### ECE WORK SESSION ON GENDER STATISTICS (Orvieto, Italy, 11-13 October, 2000)

Four sessions of varying length are planned. The time allocated to each session will be determined by the number of discussion papers submitted to the Secretariat before the meeting. Some time will also be set aside for discussing i) progress in the collection of national and international gender statistics and ii) outcome of the Workshop on Gender Statistics for Policy Monitoring and Benchmarking.

The following topics will be discussed at the meeting:

- (i) identification of national priority gender issues and the statistics needed for the implementation and evaluation of policies and programmes, with special focus on gender sensitive indicators and broader gender equality indices;
- (ii) gender differences in formal and informal education, use and access to new technologies. Consequences for labour market access, career and earnings;
- (iii) gender dimension of aging populations in terms of differences in health, care needs and responsibilities, economic participation and income;
- (iv) role of women and men in decision-making processes: changes in their participation in political life, business and other influential positions in the public sphere.

On the final day, future work of the Conference of European Statisticians, in the field of Gender statistics, will be discussed. Participants are asked to prepare proposals for the next meeting of experts.

#### **Documentation**

Discussion documents on the above topics should reach the UN/ECE secretariat **before Saturday, 26 August** in order to guarantee their processing, reproduction, and dissemination before the meeting. All papers received in time will be placed on the ECE website at <http://www.unece.org/stats/documents/2000.10.gender.htm>, participant are encouraged to download the papers from there as they will not be mailed, except upon request.

Discussion documents should be prepared in English or should be accompanied by a short summary in English. Documents for the Work Session should be submitted to the UN/ECE in electronic form (Microsoft Word, WordPerfect or RTF formats), preferably by e-mail to: **lene.mikkelsen@unece.org**

## **ANNEX II**

### **MEETING PROGRAMME**

#### **ECE/UNDP WORKSHOP ON GENDER STATISTICS FOR POLICY MONITORING AND BENCHMARKING**

**(Orvieto, Italy 9-10 October)**

#### ***GUIDELINES FOR PARTICIPANTS***

##### ***Introduction***

The workshop programme has been prepared as part of a new UN/ECE Gender project which currently is being set-up as follow-up to the commitment to promote the Beijing Platform of Action. The Statistical Division of the ECE is planning to implement a project on a "Gender website for monitoring change" which builds on the recommendations of the Beijing Platform and the important work already done in most countries of the region for the development of gender statistics.

The project aims at operationalising for the ECE region the political framework agreed on in Beijing in 1995 and reconfirmed this year at the Special Session in New York on Beijing+5. As such it will contribute to the overall improvement of the production and use of gender statistics in countries of the region and the establishment of a common framework of activities as well as the creation of a network of users and producers concerned with gender issues and equality.

The main activities of the project will be:

- the design and implementation of a regional website with gender indicators and information for monitoring national and international policies (e.g. the 12 critical areas defined in Beijing); guidelines and standards for concepts and classifications; "best practices" for presentation and analysis of gender statistics; a network of gender experts and statisticians; and other elements to maintain and strengthen the communication among users and producers concerned with gender issues at the regional and international level;
- regional meetings and workshops aimed at identifying a common set of indicators for monitoring women's progress relative to men in all critical areas and relevant for countries in the ECE region, and strengthening national statistical capacity in the production and use of gender statistics and in gender mainstreaming.

Although the project, at the first stage, will primarily be concerned with monitoring and development in the ECE region, which covers 55 countries from Europe, the Commonwealth of Independent States and North America, it is intended to move on to the inter-regional level of cooperation by linking up with or inspiring similar projects in other regions, e.g. Economic Commission for Latin America and the Caribbean (ECLAC) has already expressed interest in cooperating with the ECE on this project.

##### ***Objective and activities of the workshop***

As a first activity within the project, a two-day workshop is planned for 9-10 October 2000. The main objective of the workshop is to launch the website project and to obtain an assessment of the situation in relation to gender issues and statistics in countries of

the region. The outcome of the workshop will be presented to the Gender Statistics meeting which will follow on 11-13 October in Orvieto and together the two meetings will set the basis for further work on the development of the regional network and website.

The workshop will be an opportunity for participating countries to assess how suitable and relevant their gender statistics are as a basis for policies and for monitoring progress. It will also be an occasion to discuss gender mainstreaming and assess to what extent the gender perspective has been incorporated into national policies and programmes and what role statistics can play in this respect.

The main activities of the workshop will be as follows:

- to present and discuss the project proposal and make suggestions for further work on the development of the website and for the other activities of the project, including those connected with the improvement of key areas in gender statistics.
- to briefly review national policies and plans in order to assess to what extent the gender perspective has been incorporated in the relevant national policies and what the implications have been.
- to discuss and identify some key policy areas and issues where the gender perspective needs to be considered.
- to review and discuss the role of statistics to facilitate the gender mainstreaming.
- to review and discuss the adequacy of existing statistics to address gender issues, inform policies and monitor the impact of policies and measures.
- to discuss gender statistics and indicators produced and used in the ECE region, their relevance to gender issues and effectiveness to inform existing policies and set the basis for the development of a common list of indicators for the region.
- to discuss key areas for improvement in gender statistics, in countries of the ECE region.

## ***DOCUMENTATION TO WORKSHOP***

### ***Preparation of country reports***

Participants are asked to prepare a report with some basic information on the current situation in their country in relation to gender issues and the corresponding production and use of gender statistics. This report will represent an important basis for the discussion and for the development of a common framework of activities for countries of the region, taking in consideration the work done in this area and the key gender issues and statistics already identified in the single countries.

There will be two types of participants:

1. statisticians from national statistical offices who have already been involved in the development of gender statistics, or are gender statistics focal points or part of the gender statistics unit of the office;
2. users of statistics, from the staff of the women's national machinery or members of one of the country's large NGOs dealing with gender issues and equal opportunity at the national level.

Participants, depending on their position, will prepare a report focussing either on aspects related to the production of statistics or on gender issues and the way these are addressed in national policies and plans.

## **Country report – producers**

Statisticians participating in the workshop are requested to prepare a report on progress in the field of gender statistics in their country. The report should present the results of the work done on gender statistics in the country and cover the following aspects of the production, dissemination and use of gender statistics:

- The institutional mechanism for the production of gender statistics in the country – whether there is a gender statistics unit in the national statistical office, the staff of the unit, or the staff responsible for the production and presentation of gender statistics, etc;
- Co-operation and communication mechanism with data users.
- Existing goals for equal opportunity in the country as specified in national policies/plans
- Gender issues and concerns as already identified in connection with the development of the gender statistics programme or as emerging from the national debate and from the dialogue with users.
- List of gender statistics and indicators needed to address gender issues as identified in connection with the development of the gender statistics programme in the country (even if these are not regularly produced). On the list of statistics and indicators considered appropriate to address the gender issues mentioned above, please state whether they are already available or not.
- Main data gaps and quality problems in the national production of gender statistics.
- Improvements of gender statistics quality and availability over the last few years – such as changes in definitions, in data collection methods and questionnaires, new surveys, new or changed classification systems.
- Key areas for improvement in gender statistics identified in the country.
- Main groups of users of gender statistics.
- Main gender statistics outputs produced by the office to respond to different types of users.
- Other activities and/or outputs of the office which may be considered of relevance to the development of gender statistics.
- Comments on the overall use of gender statistics in the formulation and monitoring of national policies and plans.
- Gender statistics or any other information related to gender issues posted in the office website
- Comments on what it is felt as most needed to strengthen the cooperation and communication among ECE countries and what it would be useful to include in a gender website

## **Country report – users**

- The institutional mechanisms for the achievement of gender equality in the country and for addressing all relevant gender issues and concerns.
- Existing goals for equal opportunity in the country as specified in national policies/plans
- Gender issues and concerns as already identified in connection with the development policies and strategies related to gender or as emerging from the national debate

- National policies or plans with relevance to gender issues and equal opportunity, legislation relating to equal opportunity, positive action measures used or planned to be implemented, monitoring mechanisms and measures and comments on their implications and effectiveness. (A summary listing with dates would be very useful to include)
- The role of gender statistics in the formulation of policies and plans and in the monitoring of progress towards equality.
- Gender statistics and indicators needed to address gender issues as identified in connection with the development of the gender statistics programme in the country or (in case no list has been already compiled) list of statistics and indicators considered appropriate to address the gender issues mentioned above.
- Comments on accessibility, availability and timeliness of statistics needed to address relevant gender issues
- Comments on statistical outputs available, their clarity in the presentation and layout, and the effectiveness of dissemination
- Co-operation and communication mechanism with data producers.
- Comments on the overall use of gender statistics in the formulation and monitoring of national policies and plans.
- Comments on what it is felt as most needed to strengthen the cooperation and communication among ECE countries and what it would be useful in a ECE gender statistics website

### ***Submission of reports***

Reports should be submitted to the UN/ECE Secretariat **in electronic form** (Microsoft Word, WordPerfect or RTF formats) preferably by e-mail to the following address: [lene.mikkelsen@unece.org](mailto:lene.mikkelsen@unece.org). All reports should reach the UN/ECE secretariat **no later than Thursday 31 August**, to guarantee that the overview regional report be ready in time to be used as a basic document at the workshop.

### ***Note to “non-reporting” countries***

Countries participating in the ECE Work Session on Gender Statistics are encouraged to also participate in the workshop. Even if a detailed country report cannot be prepared in the short delay, countries are still welcome to participate in the workshop and take part in the discussion. Instead of a report, a short information notice may be prepared on the extent to which a gender perspective has been incorporated into national policies and plans and a brief discussion on the role of statistics in the gender mainstreaming process in the country would also be welcome. (See “Country report – users”)

**ECE/UNDP Workshop on  
Gender Statistics for Policy Monitoring and Benchmarking**

**Workshop Programme**

**9 October**

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9.00 – 9.30            Opening and presentation of the workshop programme and resource persons

***Session 1 – Engendering national policies and plans***

*(main output: the outcome of the discussion on the critical gender issues to be addressed by policies and plans in countries of the region, will be used as a basis for further work on the development of a common list of gender issues for the region. The list will be suitable to all countries of the region and allow for some flexibility to be adapted to the specific circumstances of single countries.)*

9.30 – 10.00            The gender perspective in national policies and plans in countries of the ECE region (Brief overview based on the country reports submitted to ECE)

10.00 – 11.30            Group discussion on:

- ◆ how gender perspective has been incorporated in the relevant national policies and what the implications have been.
- ◆ key policy areas and issues where the gender perspective needs to be considered in general. How to promote the engendering of policies?

11.30 – 12.00            Break

12.00 – 13.00            Plenary discussion on the identification of key gender issues for the region

13.00 – 14.30            Lunch break

***Session 2 – Gender statistics for gender mainstreaming***

*(main output: the outcome of the discussion on needed gender statistics will be used as a basis for further work on the development of a common set of indicators for monitoring women's progress relative to men in all critical areas and relevant for countries in the ECE region. The set of indicators will be suitable to countries of the region and allow for some flexibility to be adapted to the specific circumstances of single countries.)*

14.30 – 15.00            Gender statistics and indicators in countries of the ECE region (Brief overview based on the country reports submitted to ECE and presentation of the indicators of the ECE regional publication recently released)



- 15.00 – 16.30 Group discussion on:
- ◆ the role of statistics to facilitate the gender mainstreaming
  - ◆ the adequacy of existing statistics to address gender issues, inform policies and monitor the impact of policies and measures.
  - ◆ gender statistics and indicators in the ECE region, their relevance to gender issues and effectiveness to inform existing policies in countries.
- 16.30 – 17.00 Break
- 17.00 – 18.00 Plenary discussion on the development of a common list of indicators for the region.

## **10 October**

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### **Session 3 – Improving the production and use of gender statistics**

*(main output: the outcome of the discussion on needs for improvement of gender statistics in the region will be used as a basis for the identification of some common areas of work and the planning of regional and countries activities to strengthen national statistical capacity in the production and use of gender statistics.)*

- 9.30 – 10.00 Key areas for improvement in gender statistics in countries of the ECE region (Brief overview based on the country reports submitted to ECE)
- 10.00 – 11.30 Group discussion on:
- ◆ improving the production of gender statistics
  - ◆ improving the presentation, dissemination and use of gender statistics
- 11.30 – 12.00 Break
- 12.00 – 13.00 Plenary discussion on the identification of some common areas of work in gender statistics for countries of the region
- 13.00 – 14.30 Lunch break

### **Session 4 – Developing a gender statistics network and website**

*(main output: the outcome of the discussion on the proposed gender statistics website will be incorporated into the final version of the project document and in the plans for the development of the regional network and website.)*

- 14.30 – 15.00 Presentation of the draft project proposal for the development of a “Gender Website for monitoring change”
- 15.00 – 16.30 Group discussion on:

- ◆ the establishment of a network of users and producers concerned with gender issues
- ◆ the content of a regional website
- ◆ links to other websites and cooperation with other regions/countries outside ECE

16.30 – 17.00

Break

17.00 – 18.00

Plenary discussion on the development of a gender statistics website and ideas for further work

### ANNEX III

#### MEETING AND HOTEL REGISTRATION FORM

This form should be filled in duplicate by each participant and returned  
**by 1 August, 2000 as follows:**

**One copy to:**

Ms. Lene MIKKELSEN  
ECE Statistical Division  
Palais des Nations  
1211 Geneva 10  
SWITZERLAND

Tel: (+41-22) 917 4113  
Fax: (+41-22) 917 0040  
E-mail: lene.mikkelsen@unece.org

**One copy to:**

Ms. Cristina Freguja  
Istat  
Via A. Ravà 150  
00141 Roma  
ITALIA

Tel: (+39-06) 5952.4590  
Fax: (+39-06) 5430987  
e-mail: [freguja@istat.it](mailto:freguja@istat.it)

Please indicate which meeting(s) you plan to take part in:

**ECE/UNDP Workshop (Orvieto, Italy, 9-10 October, 2000) .....**

**ECE Work Session on Gender Statistics (Orvieto, Italy, 11-13 October, 2000) .....**

Kindly complete the form in typing or in block letters

1. Surname (family name) (Mr./Ms.) .....
2. First name .....
3. Nationality .....
4. Title/post held .....
5. Professional address .....

Telephone .....

Fax .....

E-mail .....

6. Arrival in Orvieto (date/time) .....
7. Departure from Orvieto (day/time) .....
8. Total number of nights in hotel.....
9. Accompanying persons (please specify number) .....

***I book one room from ...../...../..... to ...../...../..... in the Hotel . .....***  
***(Rooms cannot be guaranteed for late reservations)***

**Single room: \_\_\_\_\_**

**Double room: \_\_\_\_\_**

10. Credit card .....n° ..... date of expire.....

11. Please indicate if you need to have the papers mailed because no access to the Internet .....

Date .....

Signature .....