

Distr.: Restricted  
31 October 2013

Original: English

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**Group of Experts for the revision of the IMO/ILO/UNECE  
Guidelines for Packing of Cargo Transport Units**

**Fourth session**

Geneva, 4 – 6 November 2013

Item 1 of the provisional agenda

**Adoption of the agenda**

**Annotated provisional agenda for the fourth session <sup>1</sup>**

**I. Preliminary note**

The secretariat wish to recall that the fourth session will be the last session of the Group of Experts and that the Group is expected to agree on the final version of the CTU Code at the end of the session.

**II. Annotations**

**1. Adoption of the agenda**

The first item to be considered by the Group is the adoption of the agenda.

**Documentation:**

Informal document EG GPC No. 1 (2013) Provisional agenda for the fourth session

Informal document EG GPC No. 2 (2013) Annotated provisional agenda

**2. Results of the third session of the Group of Experts**

The Group may wish to consider and approve the report of its third session (15 – 17 October 2012), which was circulated by the secretariat to the participants in December 2012 and has been made available on the UNECE website: [www.unece.org/trans/wp24/guidelinespackingctus/session\\_3.html](http://www.unece.org/trans/wp24/guidelinespackingctus/session_3.html).

**Documentation:**

Informal document EG GPC No. 24 (2012) Report of the Group of Experts on its third session

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<sup>1</sup> Documents for the fourth session may be downloaded from the UNECE Transport Division's website: [www.unece.org/trans/wp24/guidelinespackingctus/session\\_4.html](http://www.unece.org/trans/wp24/guidelinespackingctus/session_4.html).

### **3. Development of the final draft of the IMO/ILO/UNECE Code of Practice for Packing of Cargo Transport Units (CTU Code)**

The Group will be informed on the preparation of the final draft of the CTU Code. The final draft was circulated in May 2013 to the Group and submitted to the IMO Sub-Committee on Dangerous Goods, Solid Cargoes and Containers (DSC) for consideration at its eighteenth session (16 to 20 September 2013).

#### **Documentation:**

Informal document EG GPC No. 3 (2013) Draft CTU Code (annex to document DSC 18/8)

### **4. Outcome of the eighteenth session of IMO Sub-Committee on Dangerous Goods, Solid Cargoes and Containers**

The Group may wish to consider the recommendations made by DSC regarding the structure, the way of dissemination and the finalization of the CTU Code. Concrete proposals for amendments to the draft CTU Code will be considered under agenda item 6.

#### **Documentation:**

Informal document EG GPC No. 4 (2013) Outcome of the eighteenth session of IMO Sub-Committee on Dangerous Goods, Solid Cargoes and Containers

### **5. Outcome of the fifty-sixth session of the UNECE Working Party on Intermodal Transport and Logistics**

The Group will be informed on decisions taken by the UNECE Working Party on Intermodal Transport and Logistics at its fifty-sixth session (Geneva, 21 – 22 October 2013) regarding the finalization of the CTU Code.

#### **Documentation:**

Informal document EG GPC No. 5 (2013) Outcome of the fifty-sixth session of the UNECE Working Party on Intermodal Transport and Logistics

### **6. Proposals for amendments to the final draft of the CTU Code**

At its eighteenth session, considering that its list of proposed amendments was not extensive, DSC encouraged member States and international organizations to submit further comments and proposals for consideration by the Group directly to the UNECE secretariat.

By the deadline of 8 October, the secretariat had received a considerable number of comments, which consisted of general comments, proposals relating to the structure of the draft CTU Code and proposals for amendments to specific parts of the code.

To facilitate discussions and work of the Group, the secretariat has arranged them into four categories as follows:

#### **(a) Proposals for amendments**

The Group may wish to consider proposals for amendments to the draft CTU Code submitted by IMO DSC, Germany, Japan, Slovakia, Sweden, United Kingdom of Great Britain and Northern Ireland (UK), United States of America, International Cargo Handling and Coordination Organization (ICHCA), International Chamber of Shipping (ICS),

International Group of P & I Associations (P&I Clubs), International Transport Workers Federation (ITF) and World Shipping Council (WSC).

The proposals are consolidated and arranged by chapters and sections, with the exception of proposals for Annex 14, Appendix 5 presented in separate documents.

It is recommended that the Group base its discussions on the consolidated lists and proceed section by section. During the session, the text of the draft CTU Code will be projected on screen, with the proposed modifications shown in track change mode.

**Documentation:**

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| Informal document EG GPC No. 6 (2013)  | Consolidated list of proposed amendments to the draft CTU Code (main part)                   |
| Informal document EG GPC No. 7 (2013)  | Consolidated list of proposed amendments to the draft CTU Code (annexes)                     |
| Informal document EG GPC No. 18 (2013) | Proposed text for Annex 14, Appendix 5 (IMO Working Group on Container Safety)               |
| Informal document EG GPC No. 8 (2013)  | Proposed text for Annex 14, Appendix 5 (bedding arrangements) (Germany, Slovakia and Sweden) |
| Informal document EG GPC No. 9 (2013)  | Comments on Annex 14, Appendix 5 (Japan)   |

**(b) General comments and proposals for a revised structure**

The Group may wish to consider general comments and proposals for revising the structure of the CTU Code.

**Documentation:**

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|--|---|
| Informal document EG GPC No. 10 (2013) | Revised structure of the CTU Code and annexes (Germany)       |
| Informal document EG GPC No. 11 (2013) | Comments on and proposals to the draft CTU Code (UK)          |
| Informal document EG GPC No. 12 (2013) | Comments on and proposals to the draft CTU Code (ICHCA)       |
| Informal document EG GPC No. 13 (2013) | Structure of the CTU Code and annexes (P&I Clubs)             |
| Informal document EG GPC No. 14 (2013) | Proposal on the contents and structure of annexes (WSC / ICS) |
| Informal document EG GPC No. 16 (2013) | Contents of annexes (IMO Working Group on Container Safety)   |

**(c) Proposal for new text**

The Group may wish to consider a proposal for including provisions on boxes and crates into the CTU Code.

**Documentation:**

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| Informal document EG GPC No. 15 (2013) | Proposal on boxes and crates (Sweden) |
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**(d) Editorial corrections**

The secretariat has prepared a list of editorial corrections that will be incorporated into the final CTU Code. As this list is not exhaustive, the Group is invited to inform the secretariat of any other editorial correction that should be made.

**Documentation:**

Informal document EG GPC No. 17 (2013) Editorial corrections to the draft CTU Code

**7. Other business**

The Group may wish to discuss any other relevant issue.

**8. Decisions and follow-up**

In accordance with its objectives<sup>2</sup>, the Group will adopt the draft revised version of the IMO/ILO/UNECE Guidelines for packing of cargo transport units by consensus and recommend it for endorsement to the IMO, ILO and UNECE.

The chair will summarize the decisions taken by the Group and propose responsibilities for follow-up activities in the finalization of the CTU Code.

**III. Tentative timetable**

The session will take place in conference room XXVII located in the Palais des Nations, building E. A map of the Palais is available at [unog.ch/80256EDD006B8954/%28httpAssets%29/88FFDD768F055AECC1256F2A0052A3CC/\\$file/Palais%20des%20Nations%20map.pdf](http://unog.ch/80256EDD006B8954/%28httpAssets%29/88FFDD768F055AECC1256F2A0052A3CC/$file/Palais%20des%20Nations%20map.pdf).

Given that the Group will have to examine a considerable number of documents, it is proposed that the Group work according to the following timetable:

Monday, 4 November 2013	10.00 – 13.00	Items 1 – 6 (a)
	14.00 – 20.00	Item 6 (a)
Tuesday, 5 November 2013	09.00 – 13.00	Item 6 (a)
	14.00 – 20.00	Item 6 (a)
Wednesday, 6 November 2013	09.00 – 13.00	Items 6 (b) and (c)
	14.00 – 15:45	Items 6 (d) – 7
	15:45 – 16:00	Item 8

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<sup>2</sup> See Terms of reference of the Group of Experts (Informal document EG GPC No. 3 (2011)-Revision 1, page 4).