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### Economic Commission for Europe

#### Administrative Committee for the TIR Convention, 1975

##### Fifty-second session

Geneva, 6 October 2011

Item 3 (b) (i) of the provisional agenda

**Activities and administration of the TIR Executive Board–**

**Administration of the TIR Executive Board**

**and the TIR secretariat: Status report on the accounts for 2010 and 2011**

### Status report on the accounts for the year 2011

#### *Summary*

The present document is submitted pursuant to Annex 8, Article 11, paragraph 4 of the TIR Convention, 1975, which stipulates that the TIR Executive Board (TIRExB) “shall report on its activities to the Administrative Committee at least once a year or at the request of the Administrative Committee.”

1. The budget for the operation of the TIRExB and the TIR secretariat for the year 2011 amounted to US\$ 1,474,800 (i.e., cost plan US\$ 1,305,100 plus 13 per cent programme support costs US\$ 169,700).
2. The TIR Secretary presents below a detailed report on the financial situation of the TIRExB and the TIR secretariat as at 31 July 2011.
3. A complete financial report for the year 2011 will be prepared for approval by the Administrative Committee at its forthcoming session in spring 2012. The budget and cost plan for the operation of the TIRExB and the TIR secretariat for the year 2011, as approved by the Administrative Committee on 1 October 2010 (ECE/TRANS/WP.30/AC.2/103, para. 14), is contained in document ECE/TRANS/WP.30/AC.2/2010/12.
4. The Administrative Committee may wish to take note of the present status report.

### **Transport International Routier - TIR” Trust Fund**

(Status report as at 31 July 2011 (in US\$))

<i>Object of expenditure</i>	<i>Allotment</i>	<i>Obligations &amp; Expenditures</i>	<i>Balance</i>
Project Personnel	919 100	410 910	508 190
Administrative Support Personnel	228 000	78 915	149 085
Consultants fees and travel	30 000	–	30 000
Travel on official business	40 000	30 902	9 098
Travel of experts	30 000	21 466	8 534
Staff Training	15 000	–	15 000
Office automation & equipment	20 000	–	20 000
Operation and maintenance of equipment	2 000	–	2 000
External contractual services	20 000	3 877	16 123
General operating expenses	1 000	328	672
Total net allotment	1 305 100	556 398	748 702
Programme Support (13% of Total expenditures)	169 700	71 032	98 668
<b>Grand total</b>	<b>1 474 800</b>	<b>617 430</b>	<b>857 370</b>

### **Specification of expenditures (as of 31 July 2011)**

#### **Project Personnel**

Four experts on fixed-term appointments.

#### **Administrative Support Personnel**

Two general service personnel for secretarial support, data entry of information into the International TIR Data Base and updating of the TIR website (one on fixed term appointment and one recruited on short-term basis).

#### **Consultants fees and travel**

No cost occurred so far under this budget line.

#### **Travel on Official Business**

Participation of the TIR secretariat: Regional TIR Seminar (Sarajevo, Bosnia and Herzegovina), 3 WCO meetings (Brussels, Belgium), WCO IT Conference (Seattle, USA),

Seminar on Customs Union (Moscow, Russia), Regional Meeting on Cooperation for Facilitation of International Road Transport (Beijing, China), TIR-EPD Seminar (Belgrade, Serbia), USAID TIR Workshop (Almaty, Kazakhstan).

**Mission costs**

Participation of TIRExB members in the 45<sup>th</sup>, 46<sup>th</sup> and 47<sup>th</sup> sessions of the TIRExB in Geneva.

**Staff Training**

No cost occurred so far under this budget line.

**Office Furniture & Equipment**

No cost occurred so far under this budget line.

**Operation and maintenance of equipment**

No cost occurred so far under this budget line.

**External contractual services**

Organization of the Regional TIR Seminar in Sarajevo, Bosnia and Herzegovina.

**General operating expenses**

Miscellaneous administrative expenses.

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