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Item 3 (b) (i) of the provisional agenda

Activities and administration of the TIR Executive Board:

Administration of the TIR Executive Board and the TIR secretariat:

Status report on the accounts for the year 2018

Approval of the final accounts for the year 2018

Note by the secretariat

I. Introduction

1. The present document is submitted pursuant to Annex 8, Article 11, paragraph 4 of the TIR Convention, 1975, which stipulates that the TIR Executive Board (TIRExB) “shall report on its activities, including the submission of audited accounts, to the Administrative Committee at least once a year or at the request of the Administrative Committee.”

II. Final accounts for the year 2018

2. The total budget and cost plan for the TIR Executive Board (TIRExB) and the TIR secretariat for the year 2018 including the programme support costs (13 per cent of total budget), amounted to US\$ 1,673,643 (i.e., cost plan US\$ 1,481,100 plus 13 per cent programme support costs US\$ 192,543) (ECE/TRANS/WP.30/AC.2/2017/22).
3. The final accounts for the year 2018, prepared by the competent Finance Services of the United Nations, were transmitted to the TIR secretariat on 16 August 2019.
4. According to these final accounts, TIRExB and the TIR secretariat had operating expenditures in 2018 in the order of US\$ 986,006 and programme support costs (13 per cent of operating expenditures) in the amount of US\$ 128,181 total expenditures of US\$ 1,114,187. The leftover for the year 2018 amounts to US\$ 559,456 (see the following table).



Table 1

Final accounts for the year 2018

Local Technical Cooperation Trust Fund Transport International Routier – TIR

Allotment Account No: E211-ECE-TN-213 (M1-32ECE-000062)

<i>Object of expenditure</i>	<i>2018 Released budget</i>	<i>Expenditures as of 31-Dec-18</i>	<i>Leftover as at 31-Dec-18</i>
	<i>US\$ (1)</i>	<i>US\$ (2)</i>	<i>US\$ (3) = (1)-(2)</i>
Staff and personnel costs	1 305 100	935 291	369 809
Travel (official travel of staff, travel of meeting participants)	110 000	48 898	61 102
Operating and other direct costs (e.g. staff training, communication costs, pouches, postage, hospitality etc.)	21 000	1 210	19 790
Contractual services	35 000	0	35 000
Equipment, vehicles and furniture	10 000	607	9 393
Sub-Total	1 481 100	986 006	495 094
Programme Support Cost (approx. 13% of Total)	192 543	128 181	64 362
Grand Total	1 673 643	1 114 187	559 456

5. The following summary table shows the fund statement as at 31 December 2018.

Table 2

Fund statement as at 31 December 2018

Local Technical Cooperation Trust Fund on "Transport International Routier" (TIR)

Allotment Account No: E211 ECE-TN-213 (M1-32ECE-000062)

	<i>Currency</i>	<i>US\$</i>
Unencumbered balance as of 31 December 2017		828 765
Reserve early termination UNECE/IRU Agreement		305 000
Actual fund balance at 31 December 2017 ¹		1 133 765
2018 Contribution received in 2017 (transferred by the IRU by 14/11/2017)		1 555 801
Total unencumbered balance and fund reserve as at 31 December 2017		2 689 566
Less: Direct Expenditures 2018	986 006	
Less: Programme support costs for 2018	<u>128 181</u>	
Less: Total Expenditures for 2018		1 114 187
Plus:		
Interest income and other miscellaneous income 2018 ²	0	
Plus: Total contribution/income received in 2018³		0
Actual fund balance at 31 December 2018⁴		1 575 379

¹ See document ECE/TRANS/WP.30/AC.2/2018/7. Slight variances appear due to adjustments in the UMOJA system.

² No interest and other income credited for the year 2018. Income will be credited at the end of 2019 for both 2018 and 2019.

³ Exclusive of the 2019 contribution received in 2018.

⁴ Inclusive of: Provision for termination UNECE/IRU Agreement, Provision for Installation and Separation Costs, operation Cash Reserve that are forwarded year-to-year. Exclusive of the 2019 contribution received in 2018.