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**ECONOMIC COMMISSION FOR EUROPE**

Administrative Committee for the TIR Convention, 1975

(Thirty-first session, 25 and 26 October 2001,  
agenda item 3(b)(ii))

**APPLICATION OF THE TIR CONVENTION, 1975**

**Administration of the TIRExB**

**Budget of the TIRExB and the TIR secretariat for the year 2001**

**Note by the TIR Secretary**

1. The budget and cost plan for the TIR Executive Board (TIRExB) and the TIR secretariat for the year 2001, including Programme support (13% of total budget) and Operating Reserve Fund (15% of total budget and Programme support) amounted to US\$ 989,049.
2. As of 31 July 2001 approximately 60% of the total net allotment for the year 2001 (total budget net of programme support and operating reserve) has been utilized.
3. The TIR Secretary presents below a detailed report on the financial situation of the TIRExB and the TIR secretariat as of 31 July 2001. Allotments refer to the resources estimated in 2000 and available in 2001 (including funds allotted in the course of 2001). Expenditures cover disbursements made and obligations already undertaken as of 31 July 2001.

4. In accordance with the request of the TIRExB at its ninth session (23 February 2001) (TIRExB/REP/2001/9, para. 11), unallotted funds for the year 2000 in the order of US\$ 10,000 (net of Programme Support and Operating Reserve) have been transferred to the budget for the year 2001 (to budget line 5301 Sundry) to cover possible interpretation and translation expenses.

5. A complete financial report for the year 2001 will be prepared for approval by the Administrative Committee at its forthcoming session in spring 2002. The budget and cost plan for the operation of the TIRExB and the TIR secretariat for the year 2001, as approved by the Administrative Committee on 20 October 2000 (TRANS/WP.30/AC.2/59, para. 35), is contained in document TRANS/WP.30/AC.2/2000/11 and Corr.1.

6. The Administrative Committee may wish to take note of the present status report.

United Nations Economic Commission for Europe, Transport Division

Programme: TIR Executive Board (TIRExB) and TIR secretariat

Title of Trust Fund: "Transport International Routier - TIR" Account No.: ZL-RER-8001

Status report as of 31 July 2001 (in US\$)

<u>Budget line</u>	<u>Object of expenditure</u>	<u>Allotment</u>	<u>Expenditures</u> (Obligations+Disbursements)	<u>Balance</u>
1100	Project Personnel	529,100	291,803	237,297
1301	Admin. Support Personnel	120,000	109,905	10,095
1501	Travel on Official Business	30,000	14,885	15,115
1601	Mission costs	15,000	12,146	2,854
2101	Sub-contract	5,000	0	5,000
4301	Premises	25,000	0	25,000
4501	Local procurement	20,000	10,094	9,906
5101	Equipment maintenance	2,000	0	2,000
5301	Sundry	15,000	520	14,480
Total net allotment		<b>761,100</b>	<b>439,353</b>	<b>321,747</b>
Programme Support (13% of Total)		98,943		
Operating Reserve Fund (15% of Total + Programme Support)		129,006		
Grand total		<b>989,049</b>		

Specification of expenditures (31 July 2001)

Project Personnel (1100)

Three experts recruited on fixed-term appointments.

Administrative Support Personnel (1301)

Recruitment of administrative personnel for secretarial support, data entry of information into the International TIR Data Bank and updating of the TIR web site.

Travel on Official Business (1501)

Participation of the TIR secretariat at the ninth and tenth sessions of the TIRExB, at TIR related seminars (Barcelona) and to training courses (Tashkent, Belgrade).

Mission costs (1601)

Participation of TIRExB members at the ninth and tenth session of the TIRExB (Nuremberg, Antalya).

Sub-contract (2101)

No cost occurred so far under this budget line.

Premises (4301)

No cost occurred so far under this budget line.

Local procurement (4501)

Electronic and computer office equipment (1 network colour laser printer with recto/verso module, 6 flat monitors, 2 laser mice) have been purchased.

Operation and maintenance of equipment (5101)

No cost occurred so far under this budget.

Sundry (5301)

Miscellaneous administrative expenses (small office equipment and expenses for seminars).

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