

The Symposium

The United Nations, through its Centre for Trade Facilitation and Electronic Business (UN/CEFACT), will hold a three-day international Symposium to identify the tools and standards required to exchange information between Single Windows. The Symposium will also define a suitable organizational framework for drawing up the standards.

A “Single Window” is a facility that allows parties involved in trade and transport to lodge standardized information and documents with a single entry point to fulfil all import, export, and transit-related regulatory requirements¹.

The Symposium will provide participants with a unique opportunity to learn from the experiences of current Single Window operators and help identify the required standards for interoperability.

What will be covered

Day 1: Single Window Interoperability

Topics will include:

- Essential requirements
- Successful models

¹ *UN/CEFACT Recommendation and Guidelines on Establishing a Single Window*, ECE/TRADE/352, September 2004.

- Regional initiatives
- Standards for data exchange

Day 2: Cross-border data exchange

Topics will include:

- Country experiences (Asia, Europe, Central America)
- Industry and business requirements
- Bridging the gap – determining what further standards are needed
- Legal issues, including confidentiality

Day 3: Technical Workshop

This will be a one-day workshop for Single Window operators and other interested parties to define the standards required for Single Window Interoperability, to begin work on developing them, and define how the work should continue.

Speakers

Speakers will include Single Window operators from different continents and regions, representatives of international organizations including UN/CEFACT, the World Customs Organization and the World Bank, experts in trade facilitation trends and techniques, and representatives of industry.

Who should attend

We welcome existing and potential Single Window operators, government officials, national trade facilitation bodies, interested national and international organizations, and the business community.

Registration

The registration form is downloadable from the website at:

http://www.unece.org/trade/workshop/sw_2006/registration.doc

There is no charge for registration but participants are responsible for their own travel and accommodation expenses.

Early registration is advised.

Send completed registration form
before 24 April 2006 to:

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Symposium on Single Window Standards and Interoperability

3 - 5 May 2006

Geneva, Palais des Nations
Room XVI

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See our website at:

[http://www.unece.org/trade/
workshop/sw_2006/welcome.htm](http://www.unece.org/trade/workshop/sw_2006/welcome.htm)

For background information on Single Window:

[http://www.unece.org/cefact/
single_window/welcome.htm](http://www.unece.org/cefact/single_window/welcome.htm)

Organized by the United Nations
Centre for Trade Facilitation and
Electronic Business (UN/CEFACT)

United Nations
Economic Commission for Europe
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