

25 May 2000

## **Working Party 8 Implementation and Sectoral Migration Plan**

### **Introduction**

1. As part of the documentation for the June 2000 session of the CTIED, the secretariat has distributed document TRADE/2000/8 "Note from the Chairman of the Bureau of the Committee for Trade, Industry and Enterprise Development regarding a new Working Party on Sustainable Enterprise Development".
2. Since its release, the Chairman and the secretariat have held numerous consultations on the above document. From these consultations, it is clear that many do not understand how the activities that are currently under the Ad hoc groups of experts on steel and the chemical industry would be transferred and maintained under the new Working Party.
3. Therefore, the Chairman has decided that it might be useful to describe in more detail how Working Party 8 would be implemented and activities currently under the sectoral groups migrated to this new Working Party.
4. It is foreseen that the concrete, practical work under Working Party 8 would be undertaken by task teams with members coming from both the private and public sectors. This is what is currently done under the subsidiary bodies of the CTIED, namely: UN/CEFACT and Working Parties 5, 6 and 7, although these groups are known under a variety of different names (i.e. advisory groups, working groups, specialized sections and teams of specialists).
5. Task teams would be established with specific mandates and terms of reference which outline the work they should do, the deliverables or results they should create and the resources required.

### **Migration**

6. Migration would then consist of determining how, and within what time frames, Working Party 8 would be able to set up its own internal structures and procedures and establish functioning task teams.
7. Because the expertise and network of contacts for cross-sectoral work in the industrial sectors currently exist within the framework of the ad hoc groups of experts, it is foreseen that they should, in consultation with Working Party 8, establish and "put into motion" the task teams responsible for this part of the work programme.

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8. As part of their mandates, task teams would be requested to submit a statement of resource requirements with an indication of how those resources would be provided to the Task Team. This would allow the Ad hoc Groups of Experts on Steel and the Chemical Industry to continue selected sectoral activities, that the secretariat can no longer support due to dramatic reductions in extra-budgetary resources during the last three years, on the condition that the required resources for those Task Teams came from external sources.

9. For example, if the Ad hoc Group of Experts on the Chemical Industry believes it is important to continue publishing the “Annual Directory of Chemicals and Suppliers”, then this activity could continue and the Directory could continue to be published by the United Nations on the condition that the Ad hoc Group of Experts identifies external resources to prepare the Directory and its camera-ready copy and the final publication is reviewed and controlled by a task team. Similarly, if the Ad hoc Group of Experts on Steel believes it is important to maintain work on radio-active contaminated steel scrap, then a task team could be set up which would organize meetings, produce reports for publication by the UN and continue liaison with the International Atomic Energy Agency (IAEA) and others.

10. Thus, in order to maintain continuity, the Ad hoc groups of experts would establish and “put into motion” the task teams to take over that part of their work programmes which will continue and then, in the last phase of the migration, these already functioning task teams would be transferred to Working Party 8.

11. A detailed, draft migration schedule, can be found in Annex .

**Annex**  
**Draft Schedule**  
**Migration from Sectoral to Cross-Sectoral Activities**

**June 2000**

The CTIED approves the establishment of WP.8 and its work programme

**September 2000**

The Ad hoc session of the Economic Commission for Europe considers the proposal for WP.8 from the CTIED.

**4<sup>th</sup> Quarter 2000**

If approved, WP.8 will hold its first meeting in order to:

- set priorities within its work programme
- review work programme activities undertaken since June 2000
- elect a bureau that, between sessions, will:
- manage the launching of the work programme
- manage the migration of sectoral activities
- draft procedures for its work

**1<sup>st</sup> Quarter of 2001**

- The ad hoc sectoral groups will meet in order to:
- review and prioritize their work programmes
- approve mandates for one or more task teams to be responsible for executing the activities to be maintained and, in some cases, for obtaining the required resources
- appoint “champions” to manage the establishment of the above task teams which, for the first year, would operate under the aegis of the ad hoc groups
- identify, where appropriate, other organizations interested in taking responsibility for part of the current programme of work;
- make recommendations to WP.8, and its Bureau, with regard to activities to be maintained and task teams

**2<sup>nd</sup> Quarter of 2001**

The Bureau of WP.8 would indicate to the bureaux of the ad hoc sectoral groups which task teams they should go ahead and establish.

**4<sup>th</sup> Quarter of 2001**

WP.8 will hold its second meeting in order to:

- Review the interim work of the bureau
- Consider recommendations from the Ad hoc sectoral groups
- Approve its work programme for the following year
- Make relevant recommendations to the CTIED

**At the same time** (i.e. during the same week)

The ad hoc groups will meet a last time in order to:

- review the work of the task teams established and, if appropriate, approve recommendations for changes to their mandates.
- approve recommendations for terms of reference for the task teams (see Annex III),
- officially transfer those task teams approved by WP.8 to WP.8
- manage the transfer, if any, of activities to other organizations
- develop recommendations for any activities for which a “home” has not yet been found.

**3<sup>rd</sup> or 4<sup>th</sup> Quarter of 2002**

WP.8 will hold its third meeting in order to:

- Review the interim work of the bureau
- Consider recommendations from the Ad hoc sectoral groups
- Receive reports and recommendations from its task teams and approve any terms of reference not yet approved by its Bureau
- Approve its work programme for the following year
- Make relevant recommendations to the CTIED