**Joint Meeting of**

**the Executive Committee of the FAO European Forestry Commission (EFC)**

**and the Bureau of the UNECE Committee on Forests and the Forest Industry (COFFI)**

28 September, , Geneva, Switzerland

DRAFT REPORT

The EFC Executive Committee and the COFFI Bureau met jointly on 28th September, 14:30-17:00h at UN Palais Geneva, Switzerland

This report presents the decisions taken by the Bureaux[[1]](#footnote-1), which was attended by the following members:

*EFC Executive Committee:*

* Rob Busink (The Netherlands), Chair
* Andrey Filipchuk (Russian Federation, Via Skype), Vice-Chair
* Kenan Kiliç (Turkey, Via Skype ), Vice-Chair

*COFFI Bureau:*

* Christoph Duerr, (Switzerland), Chair
* Heikki Granholm (Finland, Via Skype), Vice-Chair
* Guy Robertson (USA, Via Skype), Vice-Chair

Christine Farcy (Belgium), EFC Vice-Chair and Marta Gaworska (Poland), COFFI Vice-Chair sent their regrets.

From the joint secretariat were present:

* Marco Keiner (Via Skype), Acting Director, Forests, Land and Housing Division, UNECE,
* Roman Michalak, Acting Chief, UNECE/FAO Forestry and Timber Section, COFFI Secretary,
* Ekrem Yazici, Deputy Chief, UNECE/FAO Forestry and Timber Section, EFC Secretary,
* Anastasia Dogaeva, UNECE/FAO Forestry and Timber Section,
* Florian Steierer, UNECE/FAO Forestry and Timber Section.

On invitation, Johannes Hangler (Austria), Chair of the joint UNECE/FAO Working Party on Forest Statistics, Economics and Management, also attended the meetings as an observer.

The bureaux were chaired by Christoph Duerr and Rob Busink.

| **Agenda item** | **Information provided**  **and discussion** | **Decisions taken** | **Action required** |
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| **1. Adoption of the agenda** | The EFC Chair opened the meeting and welcomed the Bureaux members. He introduced the agenda which was adopted by the bureaux members |  | No action required |
| **2. Ongoing preparations for the Third European Forest Week and Silva2015** | The COFFI and EFC Chairs, and the secretariat briefed the Joint Bureaux members on the programme of the upcoming joint COFFI-EFC session to take place in Engelberg from 2 to 6 November, 2015. EFC chair presented all Silva 2015 documents (both COFFI and EFC documents) one by one to Bureaux members and asked them to review and provide their comments.  Joint Bureaux members reviewed documents and asked clarification from secretariat. Secretariat clarified the questions and explained the clearance progress of document 2015/6 which is pending for FAO clearance. | It was decided that comments and inputs do not require any corrigendum to documents.  Chairs and secretariat took note of remarks made by the Joint Bureaux members to be reflected during the presentation of documents during the Silva 2015 session. | Secretariat will highlight the issues that need to be reflected during the Silva in the Chair’s brief. The draft Document 2015/6 will be sent to joint bureaux members for their review and comments |
| **3. Organisational matters of the Third European Forest Week and Silva2015 program** | The COFFI Chair, as representative of the host country and the secretariat briefed the Joint Bureaux members on the ongoing preparations undertaken by the host country and the secretariat for the Third European Forest Week and Silva2015. | The Bureaux members thanked both secretariat and the host country for their efforts and requested from secretariat to share “Silva 2015 Key Messages” with bureaux members. | Secretariat will share “Silva 2015 Key Messages” with bureaux members. |
| **4. Strategic Framework 2018-2019 for UNECE Subprogramme on Forestry and Timber** | The secretariat briefed COFFI bureau members about the draft revised version of the Strategic Framework 2018-2019 for the UNECE subprogramme on Forestry and Timber. The Chair then asked the COFFI Bureau members for their endorsement.  The Chair also asked Bureaux members (both EFC and COFFI) to give a mandate to the secretariat to revise the Document 9 (SILVA 2015 document) accordingly. | The COFFI Bureau members unanimously decided to endorse the revised draft Strategic Framework 2018/2019 for the UNECE  subprogramme 7, which now reflects the Sustainable Development Goals.  The joint bureaux also requested COFFI/EFC secretariat to revise the Document 9 (SILVA 2015 document) accordingly. | UNECE Secretariat will submit the endorsed Strategic Framework 2018/2019 to the UNECE Programme Management Unit.  COFFI/EFC secretariat will revise the Silva 2015, document 9 and place it on the website asap |
| **5. Any other Business** | It was proposed and agreed that next Joint Bureaux meeting should take place in Madrid, Spain, on 20th of October at 08.00 – 10.00 am in the margins of Forest Europe Ministerial Conference. The purpose of the meeting will be to address last issues concerning silva2015 2.-6.11.15. In case of low availability of bureau members, the meeting can also be held informally.  It was also agreed that Joint Bureaux will meet just before Silva 2015 in Engelberg, on 1 November (Sunday) afternoon at about 7.00 pm in the meeting venue and on 5 November (Thursday) evening after the conclusion of Silva 2015  COFFI/EFC secretariat invited bureaux members to provide their proposals to the agenda of the 38th Session of the Joint FAO/UNECE Working Party on Forest Statistics, Economics and Management | Secretariat, in communication with chairs, will draft the Bureaux meeting agenda and communicate it with Bureaux members and check the availability of bureaux members  Secretariat will send a draft agenda for the WP to the joint bureau and incorporate proposals of bureaux members into the Working Party agenda  Members of the bureaux agreed on placing the minutes of the meeting on the website of the section | Secretariat will follow up the organisation of Joint Bureaux meetings  The secretariat will present the draft agenda of the 38th Session of the Joint FAO/UNECE Working Party on Forest Statistics, Economics and Management to the Joint Bureaux meeting on 5 November for approval.  Secretariat will place the minutes of the meeting on the website of the section once they are accepted by the bureau members present in the meeting |

1. Bureaux refer to the members of the Bureau of the Committee on Forests and Forest Industry and the Executive Committee of the European Forestry Commission meeting jointly. [↑](#footnote-ref-1)