



UNECE

UNITED NATIONS ECONOMIC COMMISSION FOR EUROPE

in cooperation with the

**ECONOMIC AND SOCIAL COMMISSION FOR ASIA AND THE PACIFIC
ECONOMIC COMMISSION FOR LATIN AMERICA AND THE CARIBBEAN
ECONOMIC AND SOCIAL COMMISSION FOR WESTERN ASIA
ECONOMIC COMMISSION FOR AFRICA
UNITED NATIONS CONFERENCE ON TRADE AND DEVELOPMENT
UNITED NATIONS INDUSTRIAL DEVELOPMENT ORGANIZATION
WORLD BANK
EUROPEAN COMMISSION
ORGANIZATION FOR ECONOMIC COOPERATION AND DEVELOPMENT
WORLD TRADE ORGANIZATION
WORLD CUSTOMS ORGANIZATION
INTERNATIONAL CHAMBER OF COMMERCE**

**SECOND INTERNATIONAL FORUM
ON TRADE FACILITATION**

**SHARING THE GAINS OF GLOBALIZATION
IN THE NEW SECURITY ENVIRONMENT**

14-15 MAY 2003

United Nations Office at Geneva, Switzerland, Hall XX

PROGRAMME

web page: <http://www.unece.org/trade/forums/forum03/index.htm>

COMMITTEE FOR TRADE, INDUSTRY AND ENTERPRISE DEVELOPMENT (CTIED)

**UNITED NATIONS CENTRE FOR TRADE FACILITATION AND ELECTRONIC BUSINESS
(UN/CEFACT)**

Provisional schedule for the UNECE Trade Facilitation week, 12-16 May 2003

	Day 1 Monday, 12 May	Day 2 Tuesday, 13 May		Day 3 Wednesday, 14 May	Day 4 Thursday, 15 May		Day 5 Friday, 16 May
a.m.	Plenary Session of the UN Centre for Trade Facilitation and Electronic Business (UN/CEFACT) <i>Hall XX</i>	UNCEFACT plenary session <i>Hall XX</i>	Committee for Trade, Industry and Enterprise Development (CTIED) <i>Hall VII</i>	International Forum: <i>•How to achieve benefits for all?</i> <i>Hall XX</i>	International Forum: <i>•The contribution of the business community</i> <i>Hall XX.</i>		CTIED Policy Segment on strategies to enhance trade facilitation in UNECE Member States. Review of Forum Chairman's Conclusions and follow-up <i>Hall VII</i>
p.m.	UN/CEFACT plenary session <i>Hall XX</i>	Joint Session of the Committee for Trade, Industry and Enterprise Development (CTIED) and UN/CEFACT <i>Hall XX</i>		International Forum <i>• Trade facilitation policy and new security initiatives</i> <i>Hall XX</i>	Open Regionalism in trade facilitation <i>• experience of the UN regional commissions</i> <i>Hall XX</i>	Workshop on technical issues in trade facilitation <i>Hall VII</i>	CTIED session report-approval <i>Hall VII</i>
					Conclusions <i>Hall XX</i>		

The International Forum on Trade Facilitation (IFTF), Hall XX

Time	Wednesday, 14 May 2003	Time	Thursday, 15 May 2003	
8:30	<i>Registration / Coffee</i>	8:30	<i>Coffee</i>	
9:30	<i>Opening Session</i>	8:30	<i>Seminar</i> on United Nations electronic Trade Documents (UneDocs): Digital paper for trade on your desktop	
10:00	Session I: How to achieve benefits for all from trade facilitation?	9:45	Session III (organized in collaboration with ICC): Mechanisms of Cooperation: The role of the business community	
13:15	<i>Lunch</i> 14:00 – 16:00 Workshop in Hall VII: IPR and trade facilitation: Identifying Opportunities and Roadblocks	13:15	<i>Lunch</i> 14:00-15:00 Presentation on the Perceptions and Priorities of selected developing countries on the inclusion of trade facilitation in the WTO negotiations, DFID, UK	
15:00 - 18:00	Session II: Trade facilitation policy and new security initiatives	15:00 - 18:00	Session IV: Open Regionalism The experience of the UN regional commissions and interregional cooperation.	14:00 – 17:00 Workshop: Leading Edge in Trade Facilitation (in Hall VII) Technical issues in trade facilitation
			The Way Forward and Conclusions	

OVERVIEW OF THE FORUM

BACKGROUND

Trade facilitation, i.e. the simplification, harmonization, automation and speeding up of the international flows of goods and trade information, has the potential of bolstering economic growth. In an increasingly globalized economy, it contributes directly to promoting supply chain linkages and reducing non-tariff barriers to trade. Above all, by saving precious resources, it has a strong potential for development. Nevertheless, the benefits of multilateral trade facilitation have not been evenly distributed. The United Nations, in its Millennium Development Goals has committed all Member States and the UN organizations to work towards alleviating poverty, promoting sustainable trade and development, and spreading the beneficial impact of globalization and multilateral cooperation on a more equitable basis. In order for all countries to reap the benefits of increased efficiency through optimal trade procedures, targeted policy and practical measures should be adopted.

The second International Forum on Trade Facilitation in May 2003 will focus on trade and transport facilitation and customs cooperation, within the perspective of the needs of development and the heightened security requirements. More specifically, the Forum will discuss the effect of the new security challenges on global supply chains. The conduct of international trade has undergone fundamental changes, as the security emphasis has shifted from threats to trade to threats from trade. While some major actors in international trade focus on the identification and minimization of risks to the security of international flows of goods (especially in container trade), others are concerned with the new security requirements, which will impose an additional burden on their fragile economies. There is a great risk that transition and developing countries will not be able to share the benefits of globalization, and that they will be marginalized. The implications of these challenges and changes on the weakest participants in the global trading system will be felt more strongly. The United Nations should address these problems by providing a neutral forum for their discussion. It should look into the development of new international instruments in the area.

The Forum will build upon the broader definition of trade facilitation at the first International Forum on Trade Facilitation in May 2002. Trade facilitation is a complex area, which involves government regulations and control, business efficiency, transportation, information and communication technology and the financial services. The work on trade facilitation involves various actors with different agendas, which makes agreement on a joint course of action difficult to achieve. Therefore, it is important that all stakeholders - governmental agencies, the business community, and international and non-governmental organizations - address trade facilitation strategically through adequate policies on the national, regional and international levels, emphasizing assistance for the development of weaker partners.

Inefficient trade procedures and a lack of trade facilitation have a greater negative effect on small and medium-sized enterprises (SMEs) and on enterprises in developing countries. The reason for this is that small-value consignments carry a disproportionately high cost burden due to the fixed costs that have to be paid per consignment. Addressing the problems of these “weaker” stakeholders is one of the principal objectives of the Forum. Recent studies within the Organisation for Economic Co-operation and Development (OECD) and the Asia Pacific Economic Cooperation (APEC) estimate that investment in trade facilitation would have a very strong effect, increasing exports from transition and developing economies by tens of billions of dollars. The greatest gains to developing and transition economies would come from improvements in border crossings and customs efficiency. The institutions that have done recent studies on the benefits from trade facilitation will be invited to present their findings at the second International Forum on Trade Facilitation.

The objective is to organize the Forum as a truly interactive event. The discussion will be initiated by a limited number of speakers and will involve panellists and participants from the audience. Several background concept papers will be prepared on: the effects of trade facilitation on income distribution, the sources of developing country concerns about trade facilitation, etc.

They will be made available on the Forum web site (www.unece.org/forums). In addition, the Forum will raise awareness of the necessity for further work and research of new solutions, in collaboration with UNCITRAL, on legal issues in the facilitation and simplification of trade procedures and information flows. The Forum will address the issue of trade facilitation in port procedures.

Parallel to the Forum, workshops on technical issues and intellectual property rights in trade facilitation will be organized, together with the European Patent Office and the UN Centre for Trade Facilitation and Electronic Business (UN/CEFACT). It is expected that the Department for International Development of the United Kingdom (DFID) will present a study on the position and reservations of selected developing countries on the inclusion of trade facilitation in the WTO multilateral trade negotiations. This paper, based on interviews with key officials of a representative set of developing countries, attempts to understand the economic, political and legal reasons for these countries' concerns. It suggests options for dealing with these concerns.

The UNECE would especially like to thank the Government of Saudi Arabia and its private sector partners, as recognized in this programme, for their support for the organization of the Forum

OBJECTIVES

The Forum is expected to define new, practical measures to progress trade facilitation in the new world environment. It will highlight possible ways of constructing an equitable mechanism of facilitating trade, where small and large countries and businesses will share the benefits. It will point to innovative methods for resolving the dilemma between heightened security measures and the necessity for faster movement of goods, services and information. In particular, the Forum will:

- provide a neutral platform for an exchange of views and a policy debate among the various stakeholders in trade facilitation, especially on the issues of sharing the benefits and the balance between advancing security and trade facilitation;
- provide a platform at which all the preparatory materials for the Fifth WTO Ministerial Meeting in Cancún can be presented and compared;

- offer a meeting place for representatives of Governments, business and international organizations, who can then influence the decision making processes in their countries or institutions;
- enhance the public and private sectors' understanding of the benefits of trade facilitation, which include: (a) improving efficiency; (b) creating jobs; (c) promoting transparency; (d) enhancing government revenue; and (e) boosting competitiveness;
- put an emphasis on promoting mechanisms for capacity building in developing and transition economies to give substance to the Doha Development Agenda of the WTO;
- underline the multidimensional aspects of trade facilitation;
- emphasize the necessity for more work on the legal aspects of trade facilitation;
- highlight the role of trade facilitation in successful e-business;
- identify areas where new instruments, including standards, are needed;
- enhance the mechanisms of cooperation among Governments, international organizations and the private sector, including the possibility of making the best use of a combination of regional and global competencies;
- suggest harmonized methods for measuring progress in the implementation of trade facilitation;
- decide on follow-up action and implementation.

A publication containing the papers produced for the Forum will be prepared.

The Forum aims at bringing together the following groups of participants:

- government policy makers at the level of ministers and deputy-ministers, heads of customs services, ambassadors to the UN and the WTO;
- senior business executives and chiefs of large trade associations;
- heads of international and non-governmental organizations, donor agencies, national trade facilitation bodies, and trade associations;
- experts specializing in international trade, trade facilitation and globalization.

OUTCOME

The Forum, which will be the major event on trade facilitation in the world in the months before the WTO Ministerial Meeting in Cancún, will contribute to creating a positive framework for implementing international instruments and proposing an attractive set of solutions regarding trade and transport facilitation. It will suggest ways in which trade facilitation can help improve the efficiency of supply chain logistics in a volatile international trade environment. In particular it will:

- strengthen the global network for trade facilitation within the United Nations as a place for open policy debate on the issue;
- adopt a practical United Nations initiative fostering trade facilitation around the world, focused on the next steps that Governments, the business community and international organizations should take;
- investigate the possibility of developing an international standard for security in trade procedures, which would apply equally to all;
- contribute to building the political will necessary for implementing trade facilitation among various groups of countries;
- make a substantive contribution to the preparations for the discussion of trade facilitation at the WTO Ministerial Meeting in Cancún, Mexico.

The Forum will encourage greater participation of developing and transition economies in the global trade facilitation debate.

WHY YOU SHOULD ATTEND

The Forum is organized at the UN in Geneva, a city that increasingly becomes the global hub for trade diplomacy. The expected benefits from the Forum are:

- for *policy makers* - to participate in a network of decision makers and experts who will influence the definition of the trade facilitation agenda for the future; to obtain information that will allow them to make informed decisions in formulating national strategies and trade policy;
- for *leaders of the business community* – to make their position heard among policy makers and ambassadors to the UN and WTO; to interact with other major players in trade facilitation; and to make their companies better known to the international community;
- for *intergovernmental and non-governmental organizations* - to become involved in a wide, cross-sector network of government and business leaders; to carry out “reality checks”; to progress inter-regional and inter-institutional cooperation in trade facilitation;
- for *academics and experts* - to contribute to and become part of the development of concepts and strategies for future trade facilitation.
- Participants will discuss the opportunities for enhancing world trade and economic growth. They will become acquainted with the latest trade facilitation techniques and regulatory developments, especially with regard to the new security environment in world trade, and contribute to policy debate regarding trade facilitation.

* * *

Simultaneous translation in English, French, Russian, and Spanish will be provided at the Forum.

For more details, please visit the Forum’s web site: www.unece.org/forums or call Mr. Mario Apostolov, UNECE Trade Development and Timber Division, tel. +41 22 9171134, fax: +41 22 9170037, e-mail: mario.apostolov@unece.org

ADVANCE PROGRAMME

DAY ONE, Wednesday, 14 May 2003

8:30 Registration

9:30 Opening

Amb. Luzius WASESCHA
Delegate of the Swiss Government for Trade
Agreements

Mr. Paolo GARONNA
Deputy Executive Secretary, United Nations Economic
Commission for Europe (UNECE)

10:00 Session I: How to achieve benefits for all from trade facilitation?

Chairperson:

Mr. Mondher ZENAIDI
Minister of Tourism, Trade and Handicrafts
Tunisia

Rapporteur:

Mr. Ray McDONAGH
Senior Adviser, World Customs Organization

Speakers:

Sharing the gains of globalization

Mr. Pascal LAMY
Trade Commissioner, European Commission

Trade facilitation in the multilateral trade negotiations

Mr. Roderick ABBOTT
Deputy Director-General, World Trade Organization
(WTO)

Trade Facilitation: Benefits and Capacity Building in Customs

Mr. Kunio MIKURIYA
Deputy Secretary-General, World Customs
Organization (WCO)

The Development Dimension of Trade Facilitation

Mr. John BURLEY
Director, Division for Services Infrastructure for
Development and Trade Efficiency, UNCTAD

How can developing countries receive a better share of the benefits of trade facilitation

Mr. Hardeep S. PURI
Ambassador, Permanent Representative of India to the
Offices of the United Nations in Geneva

Practical measures for future trade facilitation

Mr. Alberto Di LISCIA

Assistant Director-General, United Nations Industrial
Development Organization (UNIDO), and Director of
the UNIDO Geneva Office

Costs and benefits of trade facilitation

Mr. Anthony KLEITZ
Head, Trade Liberalisation and Review Division,
Organization for Economic Cooperation and
Development (OECD)

The economic impact of trade facilitation measures

Mr. John WILSON
Lead Economist, Development Research Group, The
World Bank

Discussion paper:

Income distribution impact of trade facilitation

Mr. Adrian HEWITT
Senior Research Fellow, Director of the ODI
Fellowship Scheme and Research Adviser to the All-
Party Parliamentary Group on Overseas Development,
United Kingdom

13:15 – 15:00 Lunch Break

14:00 - 16:00

Workshop in Hall VII on IPR and trade facilitation:
“Identifying Opportunities and Roadblocks”
Co-organized by the UN Economic Commission for
Europe, the European Patent Office and SMG
Consulting, Sweden

Chairperson:

Zoran JOLEVSKI, Chef de Cabinet, President of the
fYR Macedonia

Rapporteur:

Eskil ULLBERG, Senior Consultant, SMG
Consulting

Panellists:

Mr. Ulrich SCHATZ, European Patent Office
Mr. Christopher HEATH, The Max Planck
Institute
Mr. Timothy TRAINER, UNECE Advisory Group
on IP
Mr. David MARSH, UN/CEFACT Legal Rapporteur

DAY ONE, Wednesday, 14 May 2003

15:00 Session II: Trade facilitation policy and new security initiatives

Chief Executive Officer, Cotecna Inspections S.A., speaking for the companies of the “Innovative Trade Network” Team

Keynote address:

Trade facilitation in the new security environment

Mr. Douglas BROWNING
Deputy Commissioner, US Customs

Chairperson:

Mr. Leonid A.LOZBENKO
First Deputy Chairman, State Customs Committee of the Russian Federation

Rapporteur:

Mr. Robert van KUIK
Councillor, Customs Policy and Legislation
Directorate, Ministry of Finance, the Netherlands

The experience of Jordan

Dr. Salah Eddin Al-BASHIR
Minister of Industry and Trade, Jordan

Trade facilitation and security from an African perspective

Mr. Amadou SOUMAHORO
Minister of Commerce, Côte d’Ivoire

Insights from the Innovative Trade Network Team

Mr. Robert MASSEY

The new challenges from the point of view of the shipping industry

Mr. Brian PARKINSON
International Chamber of Shipping

Trade and security: the importance of a multilateral approach – the role of WCO and other players (WTO, UN)

Mr. Bob EAGLE
Director Customs, HMCE Customs and Excise, United Kingdom

Security in a global supply chain

Mr. Selig S. MERBER
Chairman, Customs Commission, International Chamber of Commerce (ICC)

Discussion paper:

Proposal for standards development in support of trade facilitation and security: A collaborative approach

Mr. Hans CARL
President, International Multi-Modal Transport Association (IMMTA)

18:30 COCKTAIL RECEPTION
at the Restaurant des Délégués, Palais des Nations, 8th fl. All participants are invited

8:30 – 9:45 Hall XX. Seminar on United Nations electronic Trade Documents (UNeDocs): Digital Paper for Trade on Your Desktop

Presentations by:

UN Economic Commission for Europe
Simpler Trade Procedures Board (SITPRO), UK
Universal Postal Union
Microsoft
Adobe

Internet: www.unece.org/etrades/unedocs

Presentations and discussion continued in the afternoon

TTFSE.org website: a regional partnership to improve information transparency

Mr. Gerald OLLIVIER, Transport Specialist,
The World Bank, Ms. Kremena GOTCHEVA,
BulPRO, Bulgaria

How transition economies can leverage existing logistics and transportation solutions

Mr. Anders NORDAHL
Kuehne & Nagel

Leading edge solutions for trade facilitation

Mr. Ray WALKER
Chairman, Steering Group of the UN Centre
for Trade Facilitation and Electronic Business
(UN/CEFACT)

Discussant:

Mr. David ANDREWS
Director, Market Access, Department of Trade
and Industry, United Kingdom

13:15 - 14:00 Lunch Break

14:00 – 15:00 Presentation: Study on the perceptions and priorities of selected developing countries on the inclusion of trade facilitation in the WTO multilateral trade negotiations

Mr. Murray Smith, Crown Agents / DFID

This paper, based on interviews with key officials of a representative set of developing countries, attempts to understand the economic, political and legal reasons for these countries' concerns on the inclusion of trade facilitation in WTO negotiations. It suggests options for dealing with these concerns.

15:00 Session IV: Open Regionalism

Chairperson:

Mr. Alexander SAFARIK-PSTROSZ
Chairman, UNECE Committee on Trade
Industry and Enterprise development

Rapporteur:

Ms. Michaela EGLIN
Consultant, International Trade

The UNECE experience in trade facilitation

Ms. Carol COSGROVE-SACKS, Director,
Trade Development and Timber Division,
Economic Commission for Europe (ECE)

9:45 Session III: Mechanisms of Cooperation: The Role of the Business Community

Chairperson:

Mr. Selig S. MERBER
Chairman, Customs Commission,
International Chamber of Commerce (ICC)

Rapporteur:

Mr. Julian OLIVER
Director-General, International Express
Carriers Conference (IECC)

Speakers:

How to achieve maximum trade facilitation in a regulatory environment

Mr. Rolf JEKER, Executive Vice President,
Société Générale de Surveillance SA (SGS)

Trade facilitation, security concerns and the postal industry

Mr. Thomas E. LEAVEY
Director General, Universal Postal Union

New solutions for trade facilitation and e-business accessible to all

Mr. Patrick GANNON, President and CEO,
OASIS

The business contribution to development and safe trade

Mr. Patrick De SMEDT
Vice President, Microsoft Europe, Middle
East and Africa

The development dimension of trade facilitation

Mr. Vitorino HOSSI
Minister of Trade, Angola

DAY TWO, Thursday, 15 May 2003

The role of ESCWA in promoting trade facilitation

Mr. Nabil SAFWAT
Chief, Transport Section, Economic and
Social Commission for Western Asia
(ESCWA)

Open Regionalism in Latin America: the impact on trade facilitation

Ms. Vivianne VENTURA DIAS
Director, International Trade and Integration
Division, Economic Commission for Latin
America and the Caribbean (ECLAC)

Trade and Integration in the Andean Region

Mr. Carlos ZANNIER
Director, Integration, Corporación Andina de
Fomento

The role of ESCAP in promoting trade facilitation and simplification of port procedures

Mr. Barry CABLE
Director, Transport and Tourism Division,
Economic and Social Commission for Asia
and the Pacific (ESCAP)

The role of ECA in promoting trade facilitation

Mr. Cornelius MWALWANDA
Senior Economic Officer, Economic
Commission for Africa (ECA)

Cancún – a golden opportunity for trade facilitation

Mr. David WAKEFORD
Chief Executive, Simpler Trade
Procedures Board (SITPRO), United
Kingdom

14:00 – 17:00 Workshop in Hall VII: *Leading Edge in Trade Facilitation*

organized in cooperation with Resonance Communication

PANEL I: Implementing Trade Facilitation Tools to the Benefit of All

Chairperson:

Mr. Ray WALKER, Chairman, UN/CEFACT Steering Group

Technology in the context of e-business

Mr. Klaus-Dieter NAUJOK, Chairman, Techniques and Methodologies Group, UN/CEFACT

Enhancing trade and transport facilitation

Mrs. Comfort BOOHENE-OSAFO, Deputy Commissioner (Research Monitoring and Planning), Ghana

Self financing the enhancement of trade and transport facilitation and security

Mrs. Siti Aminah ABDULLAH, Deputy Director of Customs, Malaysia

PANEL II: Trade facilitation in the new security environment

Chairperson:

Ms. Bonni TISCHLER, Vice President, Global Transportation and Supply Chain Security, Pinkerton

Development of the Global Trade Utility

Mr. Dean L. KOTHMANN, Executive Officer, BV Solutions Group

Mitigating supply chain security threats and facilitating global trade through the deployment of a global security network

Mr. Bruce JACQUEMARD, Savi Technology

Secure trade is good business

Mr. Richard PEARSON, Managing Director, Rotterdam for Hutchison Ports Holdings

Real World Technology: Solutions for in-transit Freight Border Security

Mr. Scott BROSI, Area Vice President Secure Solutions, Transcore

DAY TWO, Thursday, 15 May 2003

**15:00 – 17:00 Seminar on the United Nations electronic Trade Documents project:
Part 2: presentations and discussion**

17:00 CHAIRMAN'S CONCLUSIONS

Amb. Luzius WASESCHA
Delegate of the Swiss Government for Trade Agreements

END OF FORUM: 18:00 on 15 May 2003

REGISTRATION AND ENQUIRIES

The Forum will be held with simultaneous interpretation in English, French and Russian. There are no charge fees for registration. Participants are responsible for arranging their own travel and hotel accommodation in Geneva.

*As places are limited, completed **registration** forms should be sent as soon as possible and **no later than 30 April 2003** to:*

Mrs. Dominique Rames
Trade Division, United Nations Economic Commission for Europe
Tel.: (+41 22) 917 2481
Fax: (+41 22) 917 0037
E-mail: dominique.rames@unece.org

*In case you require an **entry visa** for Switzerland, please send an e-mail to Mrs. Dominique Rames (dominique.rames@unece.org), indicating your name, address and passport number and, if possible, the fax number as well as the postal address of the Swiss Embassy closest to you.*

*For further information and hotel reservations, please see the Forum website
www.unece.org/forums*

*Please consult the web page of the Forum as soon as possible for preferential hotel rates:
www.unece.org/trade/forums/forum03/registration/hotel_info.htm*

ACCESS TO THE UNITED NATIONS PREMISES

Security at the Palais des Nations has been significantly increased. Participants must first obtain their personal security badges, which will have been already prepared at the Villa Les Feuillantines, located near the Palais des Nations (see attached map), and only then they can be allowed to enter the United Nations premises.

Therefore participants are requested to complete the Conference Registration Form overleaf and return it to the secretariat not later than **30 April 2003**. An electronic version of the Form is available on request or can be downloaded from the Forum website www.unece.org/forums

The meeting will be held in **Hall XX** of the Palais des Nations, building E (the UNCTAD building).

ENQUIRIES about participation should be addressed to the Forum Coordinator:

Mr. Mario Apostolov
Trade Division, Office 437
United Nations Economic Commission for Europe
Palais des Nations, CH-1211 Geneva 10

Tel. (+41 22) 917 11 34
Fax. (+41 22) 917 00 37
E-mail: mario.apostolov@unece.org
<http://www.unece.org/forums>



To be returned to:
Mrs. Dominique Rames
Fax +41 22 917 0037
Or
dominique.rames@unece.org

UNECE TRADE FACILITATION WEEK

REGISTRATION FORM

Participant Mr./Ms.	Family Name	First Name
<input type="text"/>	<input type="text"/>	<input type="text"/>

I AM REPRESENTING			
the Government of:			
a United Nations Organization	an Intergovernmental Organization (IGO)	a Non-Governmental Organization (NGO) (ECOSOC accredited)	Year of Accreditation:
University	Chamber of Commerce	NGOs (Not ECOSOC accredited)	
Private Sector	Other organizations, agencies, etc	Myself as a private citizen	

I WILL BE ATTENDING				
1.	Plenary session of the United Nations Centre for Trade Facilitation and Electronic Business (UN/CEFACT)	Head of Delegation		12 and 13 May 2003
		Delegation Member		
		Participant/Observer		
2.	Annual session of the Committee for Trade, Industry and Enterprise Development (CTIED)	Head of Delegation		13 and 16 May 2003
		Delegation Member		
		Participant/Observer		
3.	International Forum on Trade Facilitation	Head of Delegation		14 and 15 May 2003
		Delegation Member		
		Participant/Observer		

Organization/Enterprise:	Title in Organization/Enterprise:
Passport or ID Number:	Valid until:
Official Telephone Number: +	Fax: +
E:mail Address:	URL:
Postal Address: _____	
City:	Postal Code: Country:
Address in Geneva:	

VISA SECTION

If you require an **entry visa** for Switzerland, please send an e-mail to dominique.rames@unece.org indicating your date of arrival in Switzerland, date of departure from Switzerland and the fax number as well as the postal address of the Swiss Embassy closest to you (see <http://www.eda.admin.ch/eda/e/home.html>)

Dates for which the visa is needed : From _____

To : _____

