

**To:** Members of TAG  
**From:** Alistair Jones, TAG Chair

<b>Technical Advisory Group Meeting</b> <b>24 April 2018</b> <b>MINUTES</b>
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*Attendees:* Alistair Jones (Chair), Adrienne Hanly, Frank Denelle, Hari Tulsidas, Karin Ask, Michael Neumann, Satinder Purewal, Sigurd Heiberg, Ulrich Kral

*Apologies:*

**Approval of draft agenda**

1. The draft agenda was approved.

**Minutes of previous TAG meeting**

2. The draft minutes of the 13<sup>th</sup> March 2018 meeting were approved.

**Commercial Working Group**

3. Sigurd Heiberg was welcomed as the Chair of the Commercial Working Group. Sigurd has just been appointed and is starting to form the Working Group.

**TAG Presentation and Annual Report**

4. The updated draft of the TAG presentation to the ninth session of the Expert Group was discussed. This had been circulated and no changes were suggested.

5. A draft of the TAG annual report had been circulated. This closes Action 1 from the previous meeting.

Action 1: TAG members to send any comments on the report to the Chair by end Fri 4<sup>th</sup> May.

**Ninth Session of the Expert Group**

6. The agenda of for the ninth session of the Expert Group had been circulated together with a slide temple. This closes Action 2 from the previous meeting. TAG reviewed the agenda and recognised that some key themes of presentations and discussion would be: UNFC development and application, Sustainable Development Goals and Resource Management, clarifying vision and practical steps forward.

7. TAG discussed the direction of EGRC and various suggestions were made:

- UNFC
  - Best to leave essentially in tact
  - Important to continue to move to application
  - Should consider how make UNFC clearer so that it is easier for new users, whether they are developing or applying UNFC.
  - It would be useful to stakeholders to “open up the boxes” that is, for a project and category, report not only total quantity that will/would be produced but also other quantities or time series of quantities e.g. production, cash flow, environmental impact...
  - Training is important
- Sustainable Development Goals (SDGs)
  - EGRC must address these

- UNFC viewed as supporting SDGs
- Resource Management
  - There are requests for EGRC to work on this e.g. to support the AMREC project and to support SDGs
  - Developing a Resource Management System is a big task
  - A good starting point would be to develop a “contents list” of a potential Resource Management System

8. It may be useful for TAG to have further discussion of Resource Management, UNFC and supporting SDGs, after the ninth session, and share ideas with the Bureau.

### **Review of TAG effectiveness**

9. TAG reviewed its effectiveness in meeting its responsibilities set out in the agreed Terms of Reference.

10. The frequency of meetings and the way we run the group was considered appropriate. This meeting was the first face-to-face since the formation of the new TAG and was very useful. It was recognised that it would be very helpful to have 2 face-to-face meetings per year. However, lack of funding and restricted availability means that at present only one face-to-face is practical, to be held in the same week as the EGRC annual meeting.

11. The document review process and the handling of external requests for advice or assistance are working effectively.

12. It was agreed that it would be useful for Working Group Chairs to share and discuss annual objectives and work plans and for TAG to summarise a consolidated plan.

Action 2: TAG Chair will initiate discussion of work plans at the next TAG meeting.

13. It was agreed that TAG could develop its role as a forum for discussion amongst Working Group Chairs to identify solutions, to flag issues and to make suggestions to the Bureau.

Action 3: TAG Chair will initiate further discussion, at the next TAG meeting, of TAG suggested steps to achieve EGRC goals particularly related to developing a Resource Management System.