

ECONOMIC COMMISSION FOR EUROPE

EXECUTIVE COMMITTEE

108th meeting
Geneva, 16 December 2019

Item 11

Informal Document No. **2019/51**

Extrabudgetary project

**Forum of Mayors:
Strengthening capacities of UNECE member States
on sustainable urban development, housing and land management**

**UNITED NATIONS ECONOMIC COMMISSION FOR EUROPE
TECHNICAL COOPERATION PROJECT FORM**

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|---|---|-------------------|
| Project title: Forum of Mayors: Strengthening capacities of UNECE member States on sustainable urban development, housing and land management | | |
| Expected timing/ duration: December 2019 – December 2021 | | |
| <p>Objective and brief summary of the project: Following the successful Day of Cities (Geneva, 9 April 2019), the UNECE Committee on Urban Development, Housing and Land Management at its 80th session agreed to dedicate one of the three days of the Committee session to discussions concerning, and involving the participation of, local authorities, in particular mayors, following a similar format to the Day of Cities. The Committee decided to organise the Forum of Mayors on the first day of the Committee session in 2020 and 2021 and to assess the meeting format in 2022 (ECE/HBP/201). The Forum of Mayors will be organised as one day event in 2020-2021 and will provide a platform for local authorities in the UNECE region to share best practices on urban sustainability, including affordable housing, environment, sustainable transport and mobility, climate action and others, with the first thematic meeting focused on climate action in cities. The Forum of Mayors will also facilitate a dialogue between city and national governments identifying policy priorities of the Committee. The establishment of the Forum of Mayors is meant to reflect the increasing need to involve local stakeholders towards meeting the SDGs targets. The objective of this project is to strengthen capacities of the UNECE member States on sustainable urban development, housing and land management.</p> <p>The objective of the Forum will be achieved by implementing the following activities: A1.1. Organisation of two annual Forums of Mayors (2020-2021); A2.1. Organisation of effective communication on the Forum of Mayors (developing articles for media and social media coverage, web site, development of promotional videos, brochures, booklets etc).</p> | | |
| Expected results of the project: EA1. Increased peer-learning and exchange of knowledge on sustainability of cities in the UNECE region; EA2. Improved understanding of the policy-makers at the city level of the UNECE tools for sustainable urban development. | | |
| Target group and beneficiaries of the project: The target group are policy makers at the city level. Beneficiary countries are UNECE member States. | | |
| Justification of project and its relationship to the programme of work: The proposed project contributes to the objective of the Subprogramme 8 “Housing, Land Management and Population” of the UNECE Proposed programme budget for the period 2020 “to improve housing, urban and land governance, and promote the evidence-based formulation and implementation of sustainable housing, land, population and social cohesion policies in the region”. The project contributes to the Programme of Work of the Housing and Land Management Component of the Housing, Land Management and Population Subprogramme for 2020 (ECE/HBP/2019/8). | | |
| Estimated UN regular budget resources (work months of RB staff/level of Staff): 2 month of P4/RB | | |
| Estimated extra budgetary resources: | | |
| Donors | Amount (US\$) | |
| Total budget | 406,600 | |
| Switzerland | TBC | |
| Project Manager: Gulnara Roll 05.12.2019 | Section/Division: Housing and Land Management Unit of the Forests, Land and Housing Division | |
| Cleared by Programme Management Unit: Catherine Haswell Chief of PMU 05.12.2019 | Approved by EXCOM: | 16.12.2019 |

Annex
Results-based budget for the extra-budgetary project

| Expected Accomplishments | Planned activities | Estimated costs (US\$) |
|---|--|---|
| EA1. Increased peer-learning, and exchange of knowledge on sustainability of cities in the UNECE region among national and local governments representatives in the UNECE region | A1.1. Organisation of two annual Forums of Mayors (2020-2021) Staff/ P2 to provide organisation and substantive support to the organisation of the Forums x \$11,500 x 12 months Contractual services (organisation of coffee breaks, receptions etc) x \$15,000 x 2 forums Travel of 15 participants (mayors and experts) x 2 forums x \$2,000 | 228,000 (TBC*) 138,000 30,000 60,000 |
| EA2. Improved understanding of the policy-makers at the city level of the UNECE tools for sustainable urban development (including measuring progress towards smart sustainable cities) | A2.1. Organisation of effective communication on the Forum of Mayors (developing articles for media and social media coverage, web site, development of promotional videos, brochures, booklets etc) International consultant x \$6,000 per month x 12 months Contractual services (editing, translation, design, printing, producing videos) x \$15,000 x 2 forums Travel of staff (to promote and present outcomes of the forums) x \$1,620 x 10 missions | 118,200 (TBC*) 72,000 30,000 16,200 |
| Project evaluation | | 10,000 |
| Budget summary | | 356,200 (TBC*) |
| 13% of Programme Support Costs | | 46,300 |
| 1% coordination levy | | 4,025 |
| Total budget (awaiting confirmation from the donor) | | 406,600 (TBC*) |

*to be adjusted pending confirmation of the final total pledge by Switzerland